



**MARLIN** *Texas*  
HOME IN THE HEART OF TEXAS

**Marlin**  
**2013/2014**  
**Municipal**  
**Budget**

City of Marlin  
Fiscal Year  
2013/2014  
Annual Budget

Table of Contents

<b>Marlin at a Glance</b>	<b>Page</b>
<hr/>	
Your City Representatives	3
Budget Message	4-5
City Goals	6
Marlin Vision 20/20	7
Organizational Chart	8
<b>Tax Calculations</b>	<b>Page</b>
<hr/>	
Truth in Taxation	10
Effective Tax Rate Worksheets	11-16
<b>Ordinances</b>	<b>Page</b>
<hr/>	
Tax Rate Adoption	18-19
Budget Adoption	20-22
<b>Total Operations</b>	<b>Page</b>
<hr/>	
Total Operations Revenues Chart	24
Total Operations Expenses Chart	25
Total Operations Revenues vs. Expenses Budget	26
<b>General Fund</b>	<b>Page</b>
<hr/>	
Revenues	27-31
Revenues Chart	28
Taxes & Franchise Fees Revenue	29
License & Permit Fees Revenue	29
Fines & Fees Revenue	29
Charges for Services Revenue	30
Miscellaneous Revenue	30
Reimbursement Revenue	30
Interest Earned	31
Total Revenue	31
Expenses	32-59
Expenses Chart	33
Mayor/Council Mission, Budget	34-35
Administration Mission, Budget	36-37
Municipal Court Mission, Budget	38-39
City Secretary Mission, Budget	40-41
Finance Mission, Budget	42-43

General Fund – Con't	Page
City Hall Building Mission, Budget	44-45
Police Department/ACO Mission, Budget	46-49
Fire Department Mission, Budget	50-51
Code Enforcement Mission, Budget	52-53
Street Maintenance Mission, Budget	54-55
Transfer Station Mission	56-57
Sanitation/Cemetery/Airport/Tax Office/Community Promotions	57
Bonds/Contingency	58
Total Expenses	59

Water Fund	Page
Revenues	60-62
Water & Sewer Related Fees Revenues Chart	61
Water & Sewer Related Fees Budget	62
Expenses	63-74
Expense Chart	64
Utility Administration Mission, Budget	65-66
Water Treatment Plant Mission, Budget	67-68
Waste Water Treatment Mission, Budget	69-70
Water Utility Maintenance Mission, Budget	71-72
Transfers, Grant Matching, TCEQ Negotiations	
Bond Indebtedness	73
Total Water Fund Expenses	74

Other Funds	Page
Municipal Court, Technology, Security, Juvenile Case Manager Funds	76
City Refuge, Hotel Motel, Animal Shelter Funds	77
National Night Out, Drug Confiscation, GF Improvement Funds	78
Dingrando Park Funds	79
Fire Department Donations, City Park Funds	80
All Kids Play, Seizure, Annual Blues Festival Funds	81
Youth Activities/Scholarship, Funds Holding Funds	82
Water Rehab	83
Consumer Deposits, I&S Water Debt, Brushy-Creek Funds	84
TWDB 2005 Clean Water, TWDB 2005 Drinking Water, TWDB ARRA Funds	85
TWDB 2012 Clean Water, TWDB 2012 Drinking Water, TxCDBG, 1 <sup>st</sup> Street Fund	86
Major Funds Totals	87

Elizabeth J. Nelson

Honorable Mayor



Scottie R. Henderson

Mayor Pro-Tem

Precinct 4

Councilmember



Tommy Tate

Precinct 1

Councilmember

Rose Morin

Precinct 2

Councilmember

Billie Jean Scaggs

Precinct 3

Councilmember

Cecil Sparks

Precinct 5

Councilmember

Arthur Allen

Precinct 6

Councilmember



William McDonald

City Manager

Sandra Herring

City Secretary

Denton Lessman

Municipal Judge

Darrel Allen

Police Chief

Justin Parker

Acting Fire Chief



**City of Marlin**  
**P.O. Box 980 – 101 Fortune Street**  
**Marlin, Texas 76661**  
**Phone (254)883-1450 Fax (254)883-1456**

Elizabeth Nelson  
 Mayor

Scottie Henderson  
 Mayor Pro-Tem

Tommy Tate  
 Council Member

Rose Morin  
 Council Member

Billie Jean Scaggs  
 Council Member

Cecil Sparks  
 Council Member

Arthur Allen  
 Council Member

William McDonald  
 City Manager

Sandra Herring  
 City Secretary

Denton Lessman  
 Municipal Judge

Darrel Allen  
 Police Chief

Curtis Keener  
 Fire Chief

## MEMORANDUM

October 1, 2013

**TO:** Mayor & Council  
**FROM:** William McDonald, City Manager  
**SUBJECT:** Marlin FY13-14 Budget

Attached is a copy of FY13-14 budget. This budget reflects a property tax value of \$120,878,350. No tax rate increase or water rate change is proposed in this budget.

The following reflects the proposed major budget categories:

	<u>Revenue:</u>	<u>Expense:</u>	<u>Difference:</u>
General Fund	\$2,363,603	\$2,322,518	\$41,085
Water/Sewer Fund	\$2,226,229	\$2,202,720	\$23,508
Water Rehab	\$160,000	\$160,000	\$0
Refuse Fund	\$687,979	\$642,316	\$45,663
Totals	\$5,437,811	\$5,327,554	\$110,256

The following reflects the major changes in this budget:

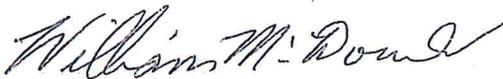
- Maintaining current tax rate .675 per \$100 value. This generates \$753,193 in revenue based on 93% payment rate.
- Provides \$504,550 in bond debt payments to allow for automated meter replacement program and 1.5 miles of new water lines.
- Increases demolition budget amount from \$15,000 to \$20,000 to allow for up to 20 homes to be demolished in cooperation with County assistance during winter months.
- Four police positions currently vacant will remain vacant. One utility crew position will remain vacant.

- This draft budget includes funds for public Works Director position hire date 1/01/2014 elimination of one vacant fire Department position allowing for General/Water contingency funds to \$64,593 with refuse \$110,256.
- The Council may consider making several mid-level management positions salary funded positions eligible for compensatory time in lieu of overtime.
- Includes \$40,000 for Aqua-Claire and KOCH maintenance support agreements at Water Plant. An additional \$25,000 was included in budget for chemicals.
- Fully fund library for \$40,000 and Chamber of Commerce Hotel/Motel funding at \$40,000 as justified for operating tourism center and special events for tourism.
- Include \$55,000 in mowing contract for parks, cemeteries, sewer/water plants and two lowest bids for City-Wide Mowing Contract ranged from \$55,000 to \$64,500.

During the past year the following major business firms have located in the City which include Sanders Fertilizer (expanding new 22,000 square foot improvement with 25 workers), Shreive Chemical (Occupying 113,000 sq. ft. building in Industrial Park) and High Cotton Restaurant.

Our sales tax base has increased from \$605,288 in FY09-10 to \$643,585 last year to an \$652,854 this year. Our hotel/motel tax revenue in 2012-13 is approximately \$70,000 compared to \$40,000 prior to the opening of the Best Western Hotel. The City will need to evaluate the type of eligible projects these funds could benefit the City to increase marketing, tourism, special/sports events. This year over 20 youth from Marlin participated in the TAAF State Track Meet in Corpus Christi, whose season started with a track meet in Marlin. The National Night Out Event will be held on Oct. 1<sup>st</sup> and is expected to have another great participation of over 500 people. Last year the community witnessed several youth initiatives that help build community pride, i.e. 2<sup>nd</sup> Annual Danario Alexander Football Camp, Back to School Rally, Soccer, Youth Super Bowl Football Tournament, Baseball and Community Garden. The Construction of the Dingrando Park Pavilion reflects the completion of a project identified in the past years as beneficial for downtown. Falconer Park playground enhancements are volunteer driven initiatives that improve our City.

It is my hope that we continue to find ways to support non-profit organizations and continue to invest in programs that make a difference in this community.



William McDonald  
City Manager

- Coordinate demolition of dilapidated homes with Falls County, with County demolishing structures and City paying for debris hauling.
- Improve street repairs and coordinate interlocal cooperation agreement with County.
  - City must provide RAP, fuel, and emulsion for interlocal projects with County.
- Use interlocal cooperative purchasing to reduce costs, i.e. copiers, equipment, and vehicles.
- Pave Ward, Coleman, and Park Streets along with other priority street projects contingent on funding.
- Fill Public Works Director position for 50,000-55,000 annually contingent on budgetary funding.
- Provide contract for mowing services contingent on budgetary funding.
- Police/Code Enforcement/Fire Marshall should write more tickets for high grass and weed complaints and focus on highly visible transportation corridor cleanup to improve appearance of city.
- City should increase revenue from monthly brush collection program and ensure that citizens comply with city policy on collection for chipping of 3" or less in diameter size with piles cut by contractor hauled off by contractor or fees per city policy paid for piles found adjacent to vacant lots or at occupied lots that are excessive in size.

#### Current Collection/Chipping Fee

(No charge for chipping/collection service for customers paying monthly chipper fee for brush 3" or less in size and not using contract labor or inactive accounts).

#### Contract Rates

- \$50 for first 15 minutes collection or chipping
- \$100 per hour for collection or chipping
- \$2.00 monthly per residence or church for 3" or less in size not cut by contractor.

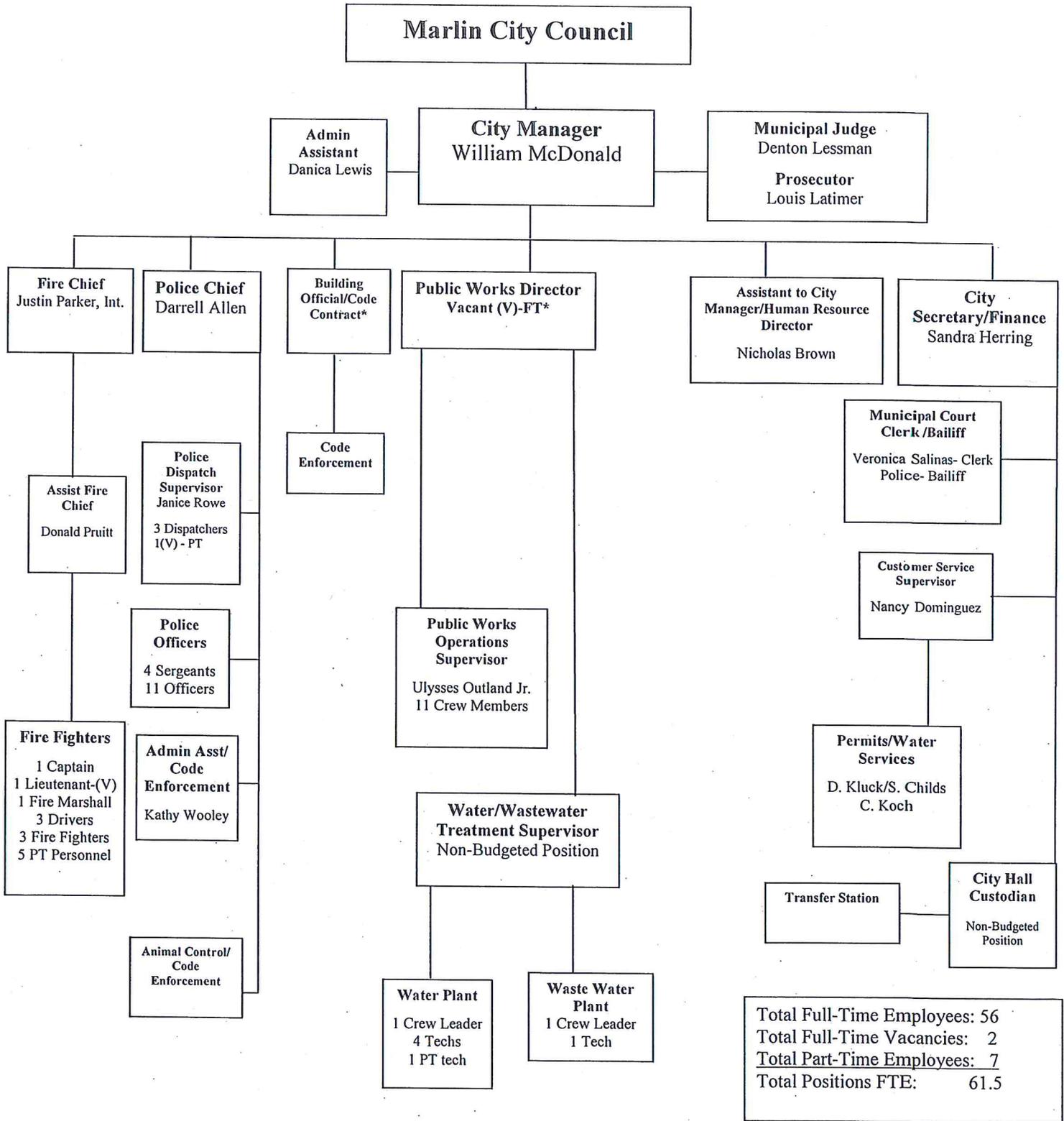
#### Disposal cost

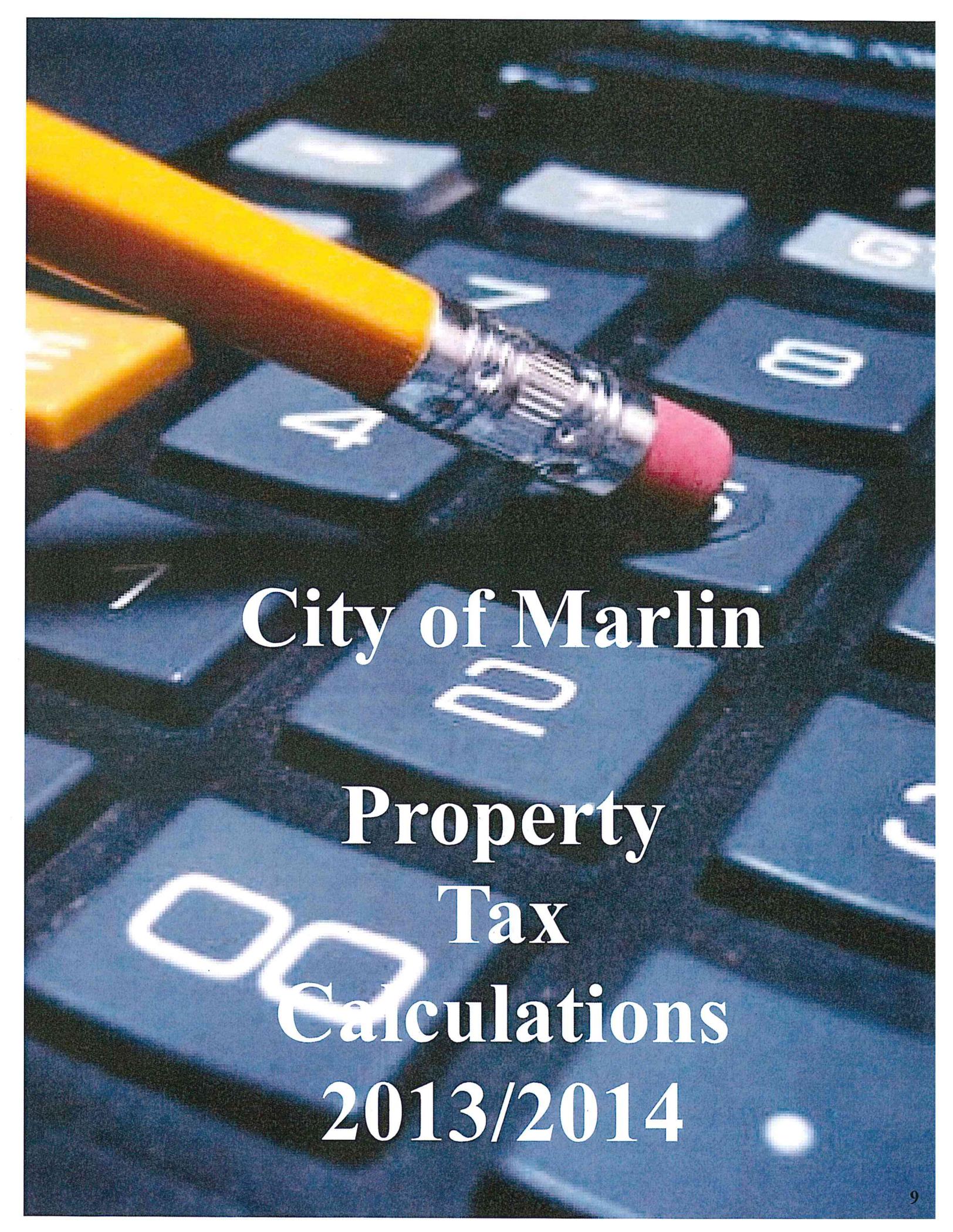
- \$15 for pickup truck (3 yards)
- \$30 for trailer
- \$45 for pickup and trailer load.
- Cut trees back on City streets, and buy used tiger mower, i.e. Grimes Street.
- Evaluate options to retain personnel
  - Pay recognition and benefits
  - Discuss with Dept. Heads/Employees other strategies to retain workers.
- Acquire river pump suction system to maintain river pumping.
- Complete parks master plan to secure grants.
- Study ways to increase revenue
  - Public Safety Tax
  - Street Maintenance Tax
  - Chipper Fees
  - Options for Tax rates and Water rates
  - Business Retention and Expansion
- Keep city streets especially downtown clean.
- Provide Municipal Court report concerning citations issued.
- Evaluate Chamber contract options to require compliance at Hotel/Motel Tax laws requiring expenditure justification in lieu of 90% pass thru guarantee.

## MARLIN VISION 20/20

1. Live Oak and Downtown will be a vibrant area for local business and the City will be a booming town with specialty/boutique/antique stores in the downtown area.
2. Marlin will be a community with a strong diverse economic base with quality educational institutions at the primary, secondary and college level that support a strong job base for employment.
3. Marlin will be a premier destination city focusing on its historic past including mineral water with healing properties, tourism, and special festival days including market on main street, marlin music festival, and other cultural diverse events that attract people to the community while encouraging civic pride and fellowship.
4. Marlin will be a culturally diverse community that fosters a sense of community pride and togetherness that strives for gender, racial, generational, and socio-economic harmony in the community with a positive attitude and can do spirit.
5. Marlin will have an adequate potable water supply with new and improved community Lakes that foster recreational along with regional parks that will make Marlin an attractive community for outdoor sports, camping and travel destination site.
6. Marlin will be a community with health care facilities, prison industrial facilities, agricultural related facilities, banking centers, and manufacturing/hi-tech business institutions that support civic and community projects.
7. Marlin will be a community that is known for its beautiful historic homes, safe place to raise a family, quality faith based community with churches that have active service ministries and facilities to help others and affordable housing that is within commuting distance to major University facilities of Baylor, Texas A & M and TSTC.
8. Marlin will be known as a Texas designated retirement community that cares for our elderly and youth with a beautiful library, elderly care facilities, youth recreation centers and quality parks.
9. Marlin will be a community that as excellent roadways, great tasting water, with adequate sewer and drainage facilities that will foster community development.
10. Marlin will be a city where our citizens will be proud to call home and continue to return to live, work and play as the county seat of Falls County.

**City of Marlin Organizational Chart FY 2013-14**





**City of Marlin**

**Property  
Tax**

**Calculations**

**2013/2014**

**Notice of Effective Tax Rate**  
(for use by most taxing units)

2013 **Property Tax Rates in** City of Marlin

This notice concerns 2013 property tax rates for City of Marlin. It presents information about three tax rates. Last year's tax rate is the actual rate the taxing unit used to determine property taxes last year. This year's *effective* tax rate would impose the same total taxes as last year if you compare properties taxed in both years. This year's *rollback* tax rate is the highest tax rate the taxing unit can set before taxpayers can start tax rollback procedures. In each case these rates are found by dividing the total amount of taxes by the tax base (the total value of taxable property) with adjustments as required by state law. The rates are given per \$100 of property value.

**Last year's tax rate:**

Last year's operating taxes	\$	573,879.00
Last year's debt taxes	\$	237,499.00
Last year's total taxes	\$	811,378.00
Last year's tax base	\$	120,204,148.00
Last year's total tax rate	\$	0.675000 /\$100

**This year's effective tax rate:**

Last year's adjusted taxes (after subtracting taxes on lost property)	\$	810,118.00
÷ This year's adjusted tax base (after subtracting value of new property)	\$	121,672,630.00
= This year's effective tax rate	\$	0.665810 /\$100

*(Maximum rate unless unit publishes notices and holds hearings.)*

*In the first year a hospital district or city collects the additional sales tax to reduce property taxes, it must insert the following lines unless its first adjustment was made last year:*

- Sales tax adjustment rate	\$	/ \$100
= Effective tax rate	\$	/ \$100

**This year's rollback tax rate:**

Last year's adjusted operating taxes (after subtracting taxes on lost property and adjusting for any transferred function, tax increment financing, state criminal justice mandate, and/or enhanced indigent health care expenditures)	\$	0.79
÷ This year's adjusted tax base	\$	1,216,630.00
= This year's effective operating rate	\$	1.000070 /\$100
x 1.08 = this year's maximum operating rate	\$	1.080070 /\$100
+ This year's debt rate	\$	0.111230 /\$100
= This year's total rollback rate	\$	1.191300 /\$100

*A hospital district or city that collects the additional sales tax to reduce property taxes, including one that collects the tax for the first time this year, must insert the following lines:*

- Sales tax adjustment rate	\$	/ \$100
= Rollback tax rate	\$	/ \$100

*For a taxing unit with additional rollback rate for pollution control, insert the following lines:*

+ Additional rollback rate for pollution control	\$	/ \$100
= Rollback tax rate	\$	/ \$100

## 2013 Effective Tax Rate Worksheet

### City of Marlin

Date: 10/07/2013

See Chapter 2 of the Texas Comptroller's 2013 Manual for Taxing Units Other than Schools for an explanation of the effective tax rate.

<b>1. 2012 total taxable value. Enter the amount of 2012 taxable value on the 2012 tax roll today.</b> Include any adjustments since last year's certification; exclude Section 25.25(d) one-third over-appraisal corrections from these adjustments. This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (will deduct taxes in Line 14).	\$120,085,903
<b>2. 2012 tax ceilings.</b> Counties, cities and junior college districts. Enter 2012 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other units enter 0. If your taxing units adopted the tax ceiling provision in 2012 or a prior year for homeowners age 65 or older or disabled, use this step.	\$0
<b>3. Preliminary 2012 adjusted taxable value.</b> Subtract Line 2 from Line 1.	\$120,085,903
<b>4. 2012 total adopted tax rate.</b>	\$0.67500/\$100
<b>5. 2012 taxable value lost because court appeals of ARB decisions reduced 2012 appraised value.</b> <b>A. Original 2012 ARB Values.</b>	\$0
<b>B. 2012 values resulting from final court decisions.</b>	\$0
<b>C. 2012 value loss.</b> Subtract B from A.	\$0
<b>6. 2012 taxable value, adjusted for court-ordered reductions.</b> Add Line 3 and Line 5C.	\$120,085,903
<b>7. 2012 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2012.</b> Enter the 2012 value of property in deannexed territory.	\$0
<b>8. 2012 taxable value lost because property first qualified for an exemption in 2013.</b> Note that lowering the amount or percentage of an existing exemption does not create a new exemption or reduce taxable value. If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost to freeport or goods-in-transit exemptions.	
<b>A. Absolute exemptions.</b> Use 2012 market value:	\$118,590
<b>B. Partial exemptions.</b> 2013 exemption amount or 2013 percentage exemption times 2012 value:	\$68,080
<b>C. Value loss.</b> Add A and B.	\$186,670
<b>9. 2012 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2013.</b> Use only properties that qualified in 2013 for the first time; do not use properties that qualified in 2012.	
<b>A. 2012 market value:</b>	\$0
<b>B. 2013 productivity or special appraised value:</b>	\$0
<b>C. Value loss.</b> Subtract B from A.	\$0

<b>10. Total adjustments for lost value.</b> Add lines 7, 8C and 9C.	\$186,670
<b>11. 2012 adjusted taxable value.</b> Subtract Line 10 from Line 6.	\$119,899,233
<b>12. Adjusted 2012 taxes.</b> Multiply Line 4 by line 11 and divide by \$100.	\$809,319
<b>13. Taxes refunded for years preceding tax year 2012.</b> Enter the amount of taxes refunded by the taxing unit for tax years preceding tax year 2012. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2012. This line applies only to tax years preceding tax year 2012.	\$799
<b>14. Taxes in tax increment financing (TIF) for tax year 2012.</b> Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the unit has no 2013 captured appraised value in Line 16D, enter 0.	\$0
<b>15. Adjusted 2012 taxes with refunds and TIF adjustment.</b> Add Lines 12 and 13, subtract Line 14.	\$810,118
<b>16. Total 2013 taxable value on the 2013 certified appraisal roll today.</b> This value includes only certified values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 18). These homesteads include homeowners age 65 or older or disabled.  A. <b>Certified values:</b>  B. <b>Counties:</b> Include railroad rolling stock values certified by the Comptroller's office:  C. <b>Pollution control exemption:</b> Deduct the value of property exempted for the current tax year for the first time as pollution control property (use this line based on legal counsel's advice):  D. <b>Tax increment financing:</b> Deduct the 2013 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the 2013 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 21 below.  E. <b>Total 2013 value.</b> Add A and B, then subtract C and D.	\$120,878,350 \$0 \$0 \$0 \$120,878,350
<b>17. Total value of properties under protest or not included on certified appraisal roll.</b>  A. <b>2013 taxable value of properties under protest.</b> The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value.  B. <b>2013 value of properties not under protest or included on certified appraisal roll.</b> The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about, but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value.  C. <b>Total value under protest or not certified:</b> Add A and B.	\$823,900 \$0 \$823,900
<b>18. 2013 tax ceilings.</b> Enter 2013 total taxable value of homesteads with tax ceilings. These	\$0

include the homesteads of homeowners age 65 or older or disabled. Other units enter 0. If your taxing units adopted the tax ceiling provision in 2012 or a prior year for homeowners age 65 or older or disabled, use this step.	
<b>19. 2013 total taxable value.</b> Add Lines 16E and 17C. Subtract Line 18.	\$121,702,250
<b>20. Total 2013 taxable value of properties in territory annexed after Jan. 1, 2012.</b> Include both real and personal property. Enter the 2013 value of property in territory annexed.	\$0
<b>21. Total 2013 taxable value of new improvements and new personal property located in new improvements.</b> "New" means the item was not on the appraisal roll in 2012. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2012, and be located in a new improvement. New improvements <b>do</b> include property on which a tax abatement agreement has expired for 2013.	\$29,620
<b>22. Total adjustments to the 2013 taxable value.</b> Add Lines 20 and 21.	\$29,620
<b>23. 2013 adjusted taxable value.</b> Subtract Line 22 from Line 19.	\$121,672,630
<b>24. 2013 effective tax rate.</b> Divide Line 15 by Line 23 and multiply by \$100.	\$0.66581/\$100
<b>25. COUNTIES ONLY.</b> Add together the effective tax rates for each type of tax the county levies. The total is the 2013 county effective tax rate.	

A county, city or hospital district that adopted the additional sales tax in November 2012 or in May 2013 must adjust its effective tax rate. The Additional Sales Tax Rate Worksheet (Appendix 4) on page 35 of the Texas Comptroller's 2013 Truth-in-Taxation Manual sets out this adjustment. Do not forget to complete the Additional Sales Tax Rate Worksheet if the taxing unit adopted the additional sales tax on these dates.

## 2013 Rollback Tax Rate Worksheet City of Marlin

Date: 10/07/2013

See Chapter 3 of the Texas Comptroller's 2013 Manual for Taxing Units Other than School Districts for an explanation of the rollback tax rate.

<b>26. 2012 maintenance and operations (M&amp;O) tax rate.</b>	\$0.47742/\$100
<b>27. 2012 adjusted taxable value.</b> Enter the amount from Line 11.	\$119,899,233
<b>28. 2012 M&amp;O taxes.</b>	
A. Multiply Line 26 by Line 27 and divide by \$100.	\$572,422
B. <b>Cities, counties and hospital districts with additional sales tax:</b> Amount of additional sales tax collected and spent on M&O expenses in 2012. Enter amount from full year's sales tax revenue spent for M&O in 2012 fiscal year, if any. Other units enter 0. Counties exclude any amount that was spent for economic development grants from the amount of sales tax spent.	\$643,585
C. <b>Counties:</b> Enter the amount for the state criminal justice mandate. If second or later year, the amount is for increased cost above last year's amount. Other taxing units enter 0.	\$0
D. <b>Transferring function:</b> If discontinuing all of a department, function or activity and transferring it to another unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the unit operated the function. The taxing unit discontinuing the function will subtract this amount in H below. The taxing unit receiving the function will add this amount in H below. Other units enter 0.	\$0
E. <b>Taxes refunded for years preceding tax year 2012:</b> Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2012. This line applies only to tax years preceding tax year 2012.	\$799
F. <b>Enhanced indigent health care expenditures:</b> Enter the increased amount for the current year's enhanced indigent health care expenditures above the preceding tax year's enhanced indigent health care expenditures, less any state assistance.	\$0
G. <b>Taxes in TIF:</b> Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2013 captured appraised value in Line 16D, enter 0.	\$0
H. <b>Adjusted M&amp;O Taxes.</b> Add A, B, C, E and F. For unit with D, subtract if discontinuing function and add if receiving function. Subtract G.	\$1,216,806
<b>29. 2013 adjusted taxable value.</b> Enter Line 23 from the Effective Tax Rate Worksheet.	\$121,672,630
<b>30. 2013 effective maintenance and operations rate.</b> Divide Line 28H by Line 29 and multiply by \$100.	\$1.00007/\$100
<b>31. 2013 rollback maintenance and operation rate.</b> Multiply Line 30 by 1.08.	\$1.08007/\$100

<p><b>32. Total 2013 debt to be paid with property taxes and additional sales tax revenue.</b>  "Debt" means the interest and principal that will be paid on debts that:  (1) are paid by property taxes,  (2) are secured by property taxes,  (3) are scheduled for payment over a period longer than one year and  (4) are not classified in the taxing unit's budget as M&amp;O expenses</p> <p>A. <b>Debt</b> also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue (or additional sales tax revenue). Do not include appraisal district budget payments. List the debt in Schedule B: Debt Service.</p> <p>B. Subtract <b>unencumbered fund amount</b> used to reduce total debt.</p> <p>C. Subtract <b>amount paid</b> from other resources.</p> <p>D. <b>Adjusted debt.</b> Subtract B and C from A.</p>	<p>\$127,248</p> <p>\$0</p> <p>\$0</p> <p>\$127,248</p>
<b>33. Certified 2012 excess debt collections.</b> Enter the amount certified by the collector.	\$0
<b>34. Adjusted 2013 debt.</b> Subtract Line 33 from Line 32D.	\$127,248
<b>35. Certified 2013 anticipated collection rate.</b> Enter the rate certified by the collector. If the rate is 100 percent or greater, enter 100 percent.	94.00%
<b>36. 2013 debt adjusted for collections.</b> Divide Line 34 by Line 35	\$135,370
<b>37. 2013 total taxable value.</b> Enter the amount on Line 19.	\$121,702,250
<b>38. 2013 debt tax rate.</b> Divide Line 36 by Line 37 and multiply by \$100.	\$0.11123/\$100
<b>39. 2013 rollback tax rate.</b> Add Lines 31 and 38.	\$1.19130/\$100
<b>40. COUNTIES ONLY.</b> Add together the rollback tax rates for each type of tax the county levies. The total is the 2013 county rollback tax rate.	

A taxing unit that adopted the additional sales tax must complete the lines for the Additional Sales Tax Rate. A taxing unit seeking additional rollback protection for pollution control expenses completes the Additional Rollback Protection for Pollution Control.

## 2013 Additional Sales Tax Rate Worksheet City of Marlin

Date: 10/07/2013

<b>41. Taxable Sales.</b> For taxing units that adopted the sales tax in November 2012 or May 2013, enter the Comptroller's estimate of taxable sales for the previous four quarters. Taxing units that adopted the sales tax before November 2012, skip this line.	\$0
<b>42. Estimated sales tax revenue.</b> Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue. <b>Taxing units that adopted the sales tax in November 2012 or in May 2013.</b> Multiply the amount on Line 41 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95.  - or -  <b>Taxing units that adopted the sales tax before November 2012.</b> Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	\$487,188
<b>43. 2013 total taxable value.</b> Enter the amount from Line 37 of the Rollback Tax Rate Worksheet.	\$121,702,250
<b>44. Sales tax adjustment rate.</b> Divide Line 42 by Line 43 and multiply by \$100.	\$0.40031/\$100
<b>45. 2013 effective tax rate, unadjusted for sales tax.</b> Enter the rate from Line 24 or 25, as applicable, on the Effective Tax Rate Worksheet.	\$0.66581/\$100
<b>46. 2013 effective tax rate, adjusted for sales tax.</b> <b>Taxing units that adopted the sales tax in November 2012 or in May 2013.</b> Subtract Line 44 from Line 45. Skip to Line 47 if you adopted the additional sales tax before November 2012.	\$0.66581/\$100
<b>47. 2013 rollback tax rate, unadjusted for sales tax.</b> Enter the rate from Line 39 or 40, as applicable, of the Rollback Tax Rate Worksheet.	\$1.19130/\$100
<b>48. 2013 rollback tax rate, adjusted for sales tax.</b> Subtract Line 44 from Line 47.	\$0.79099/\$100



# Ordinances

ORDINANCE NO. 13-048

AN ORDINANCE LEVYING PROPERTY TAXES FOR 2013 TAX YEAR FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF MARLIN, TEXAS FOR FY 2013-2014, AND DESIGNATING SPECIFIC PURPOSES FOR SUCH LEVY, PROVIDING FOR EXEMPTIONS FROM SUCH TAX, FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

WHEREAS, The City of Marlin, Texas, has adopted the powers of a Home Rule Municipality; and

WHEREAS, Section 302.001 of the *Texas Property Tax Code* reads as follows:

“A home-rule municipality may levy special or general property taxes for lawful purposes”

WHEREAS, it is the desire of this City Council to establish a property tax for the City for calendar (tax) year 2013 to fund its 2013-2014 fiscal year budget;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MARLIN, TEXAS:

1. That the above recitals are true and correct.
2. That there is hereby levied and there shall be collected tax for calendar (tax) year 2013 for the use and support of the municipal government of the City of Marlin, Texas, upon all property, real, personal, and mixed, within the corporate limits of such city subject to taxation, a tax of \$0.675 on each \$100 valuation of property, said tax being so levied and apportioned to the specific purposes herein set forth:
  - A. For debt service, a tax rate of \$0.19758 per \$100 valuation.
  - B. For the maintenance and operation expenditures of the City, to be deposited into the City's general fund and then to be used in accordance with the budget adopted by this City Council for the City's Fiscal Year from October 1, 2013, and ending September 30, 2014, a tax rate of \$0.47742 per \$100 valuation.
  - C. THIS TAX RATE WILL RAISE EQUAL TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.
  - D. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 0% (INSERT PERCENTAGE BY WHICH THE TAX RATE EXCEEDS THE EFFECTIVE MAINTENANCE AND OPERATIONS RATE), AND AS A RESULT, THE TAX RATE WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$0.
3. The taxes levied under this Ordinance shall become due as provided in the *Texas Property Tax*

Code, and if not paid on or before January 31, 2014, shall immediately become delinquent.

4. All taxes shall become a lien upon the property which is assessed hereunder, and the City hereby designates the Falls County Tax Assessor-Collector to assess and collect taxes on behalf of the City and to be hereby authorized and empowered to enforce the collection of such taxes according to the Constitution and laws of the State of Texas and all Ordinances of the City of Marlin, Texas, including this Ordinance, and shall, by virtue of the tax rolls, fix and establish a lien by levying on such property for the payment of such taxes, penalty, and interest. All interest and penalties collected from delinquent taxes shall bear interest from the date of delinquency at the rate prescribed by the *Texas Property Tax Code*.

5. All receipts by the City not specifically appropriated by the Ordinance shall be made to the general fund of the City.

6. All monies collected under this Ordinance shall be for the specific items named above in Section 2, and the same are hereby appropriated and set apart for the specific purposes named above in Section 2.

7. It is officially found and determined that the meeting at which this Ordinance was passed is open to the public as required by law, and that notice of the time, place, and subject of such meeting has been given as required by law.

8. The Council finds that an emergency exists that necessitates that this Ordinance become effective no later than October 1, 2013 without the necessity of further action in the event of any inability to hold a second meeting. The City's fiscal requirements and ability to fiscally operate create the necessity of the adoption of a tax rate for the coming fiscal year. Two public hearings on this tax rate have already been held.

**Passed, Approved and Adopted on this the 17th day of September, 2013.**



*Elizabeth Nelson*  
Elizabeth Nelson, Mayor

*Sandra Herring*  
Sandra Herring, City Secretary

**Passed, Approved and Adopted on this the 24th day of September, 2013.**



*Elizabeth Nelson*  
Elizabeth Nelson, Mayor

*Sandra Herring*  
Sandra Herring, City Secretary

**ORDINANCE No. 13-041**

**AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF THE CITY OF MARLIN, TEXAS, APPROVING AND ADOPTING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2013 AND ENDING SEPTEMBER 30, 2014; PROVIDING THAT EXPENDITURES FOR SAID FISCAL YEAR SHALL BE MADE IN ACCORDANCE WITH SAID BUDGET; APPROPRIATING AND SETTING ASIDE THE NECESSARY FUNDS OUT OF THE GENERAL AND OTHER REVENUES FOR SAID FISCAL YEAR FOR THE MAINTENANCE AND OPERATION OF THE VARIOUS DEPARTMENTS AND FOR VARIOUS ACTIVITIES AND IMPROVEMENTS OF THE CITY; CERTIFYING SEPARATE VOTE RATIFYING THE PROPERTY TAX INCREASE REFLECTED IN THE BUDGET, FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.**

**WHEREAS**, as required by Article VII of the City Charter, the City Manager has prepared and submitted to the City Council a proposed budget of revenues and expenditures for conducting the affairs of the City and providing a complete financial plan for the fiscal year beginning October 1, 2013, and ending September 30, 2014; and

**WHEREAS**, the City Council has received the City Manager's proposed budget, a copy of which and all supporting schedules have been filed with the City Secretary of the City of Marlin, Texas; and

**WHEREAS**, the City Council has conducted the necessary public hearings as required by law:

**NOW, THEREFORE, BE IT ORDAINED, by the Mayor and City Council of the City of Marlin, Texas:**

**Section 1.** That the proposed budget of the revenues and expenditures necessary for conducting the affairs of the City of Marlin, Texas, is as follows:

	Revenues	Expenditures	Contingency
General Fund	\$ 2,363,603.00	\$ 2,322,518.30	\$ 41,084.70
Water & Sewer Fund	\$ 2,226,229.00	\$ 2,202,720.40	\$ 23,508.60
Water Rehab Fund	\$ 160,000.00	\$ 160,000.00	\$ .00
Refuse Fund	\$ 687,979.00	\$ 642,316.00	\$ 45,663.00
FY2013/2014	\$ 5,437,811.00	\$ 5,327,554.70	\$ 110,256.30

And provides a complete financial plan for the fiscal year beginning October 1, 2013, and ending September 30, 2014, as submitted to the City Council by the City Manager, attached hereto as Exhibit "A", and the same is hereby adopted and approved as the budget of the City of Marlin, Texas for the fiscal year beginning October 1, 2013, and ending September 30, 2014.

**Section 2.** That the sum of \$ 5,342,290.30 is hereby appropriated for the payments of the expenditures established in the approved budget for the fiscal year beginning October 1, 2013, and ending September 30, 2014.

**Section 3.** That the expenditures during the fiscal year beginning October 1, 2013, and ending September 30, 2014, shall be made in accordance with the budget approved by this Ordinance unless otherwise authorized by a duly enacted Ordinance of the City of Marlin, Texas.

**Section 4.** That all budget amendments and transfers of budget appropriations from one account to another account within any classification for the fiscal year 2012-2013 are hereby ratified and the budget Ordinance for fiscal year 2012-2013 heretofore enacted by the City Council be and the same is hereby amended to the extent of such transfers and amendments for all purposes.

**Section 5.** That specific authority is given to the City Manager to make the following adjustments:

1. Transfer of appropriations budgeted from one account classification to another account classification within the same department.
2. All other transfers shall require approval of the City Council.

**Section 6.** That it is hereby officially found and determined that the meeting at which this ordinance is passed is open to the public as required by law and that public notice of the time, place and purpose of said meeting was given as required by law.

**Section 7.** That should any word, sentence, paragraph, subdivision, clause, phrase or section of this Ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this Ordinance as a whole, or any part or provision hereof other than the part so described to be invalid, illegal or unconstitutional.

**Section 8.** The Council finds that an emergency exists that necessitates that this Ordinance become effective no later than October 1, 2013 without the necessity of further action in the event of any inability to hold a second meeting. The City's fiscal requirements and ability to fiscally operate create the necessity of the adoption of a budget for the coming fiscal year. Two public hearings on this budget have already been held.

**Passed, Approved and Adopted on this the 17th day of September, 2013.**



*Elizabeth Nelson*  
Elizabeth Nelson, Mayor

*Sandra Herring*  
Sandra Herring, City Secretary

**CERTIFICATION OF SEPARATE VOTE:**

As required by law the City Council voted separately and additionally to ratify the property tax increase reflected in the adopted FY 2013-2014 budget by a vote of 6 AYES to 0 NAYS with 1 abstentions.

Elizabeth Nelson  
Elizabeth Nelson, Mayor

Sandra Herring  
Sandra Herring, City Secretary

Passed, Approved and Adopted on this the 24th day of September, 2013.



Elizabeth Nelson  
Elizabeth Nelson, Mayor

Sandra Herring  
Sandra Herring, City Secretary

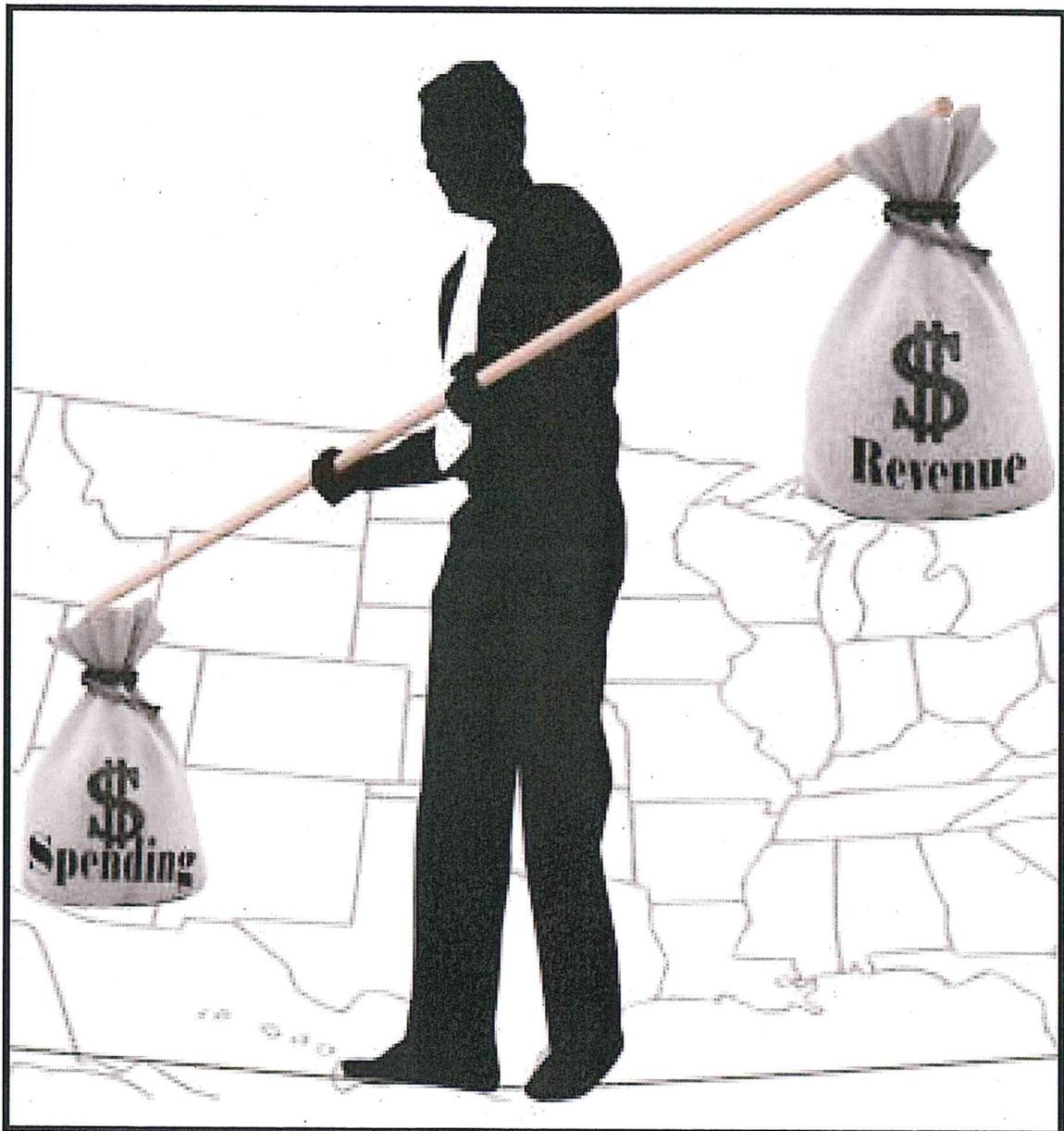
CERTIFICATION OF SEPARATE VOTE:

As required by law the City Council voted separately and additionally to ratify the property tax increase reflected in the adopted FY 2013-2014 budget by a vote of 7 AYES to 0 NAYS with 0 abstentions.

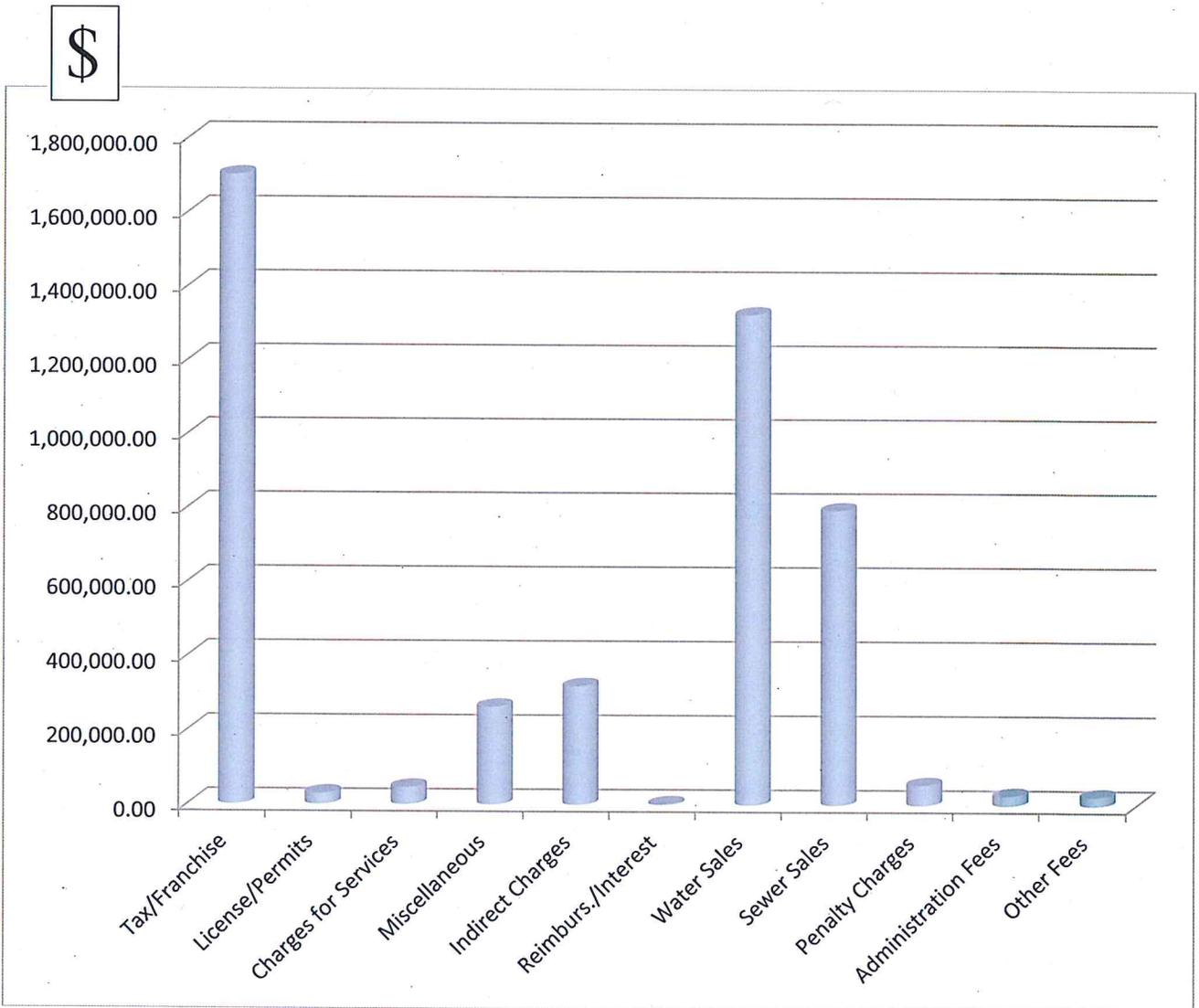
Elizabeth Nelson  
Elizabeth Nelson, Mayor

Sandra Herring  
Sandra Herring, City Secretary

# Combined Operations

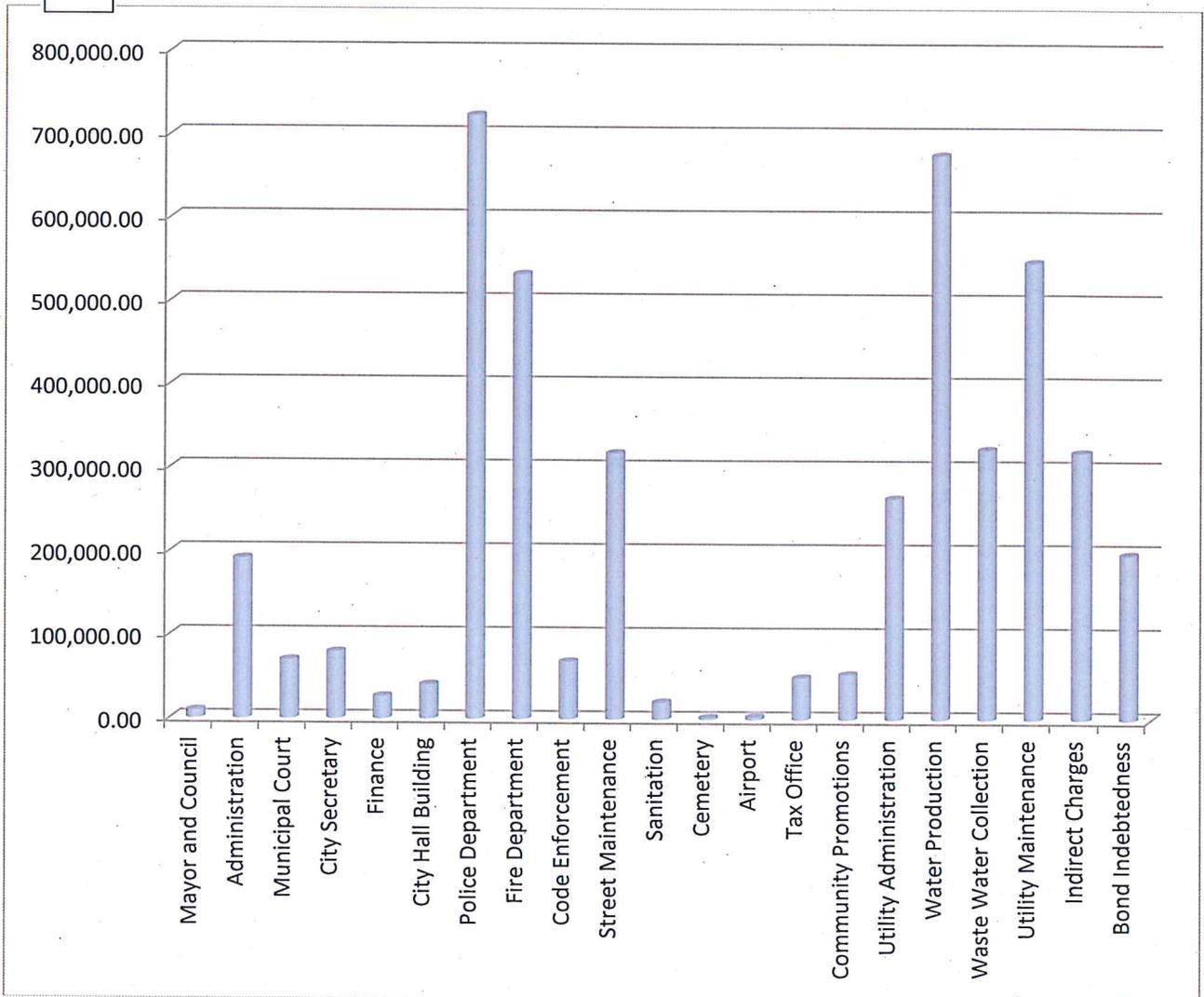


# Total Combined Revenues



# Total Combined Expenditures

\$



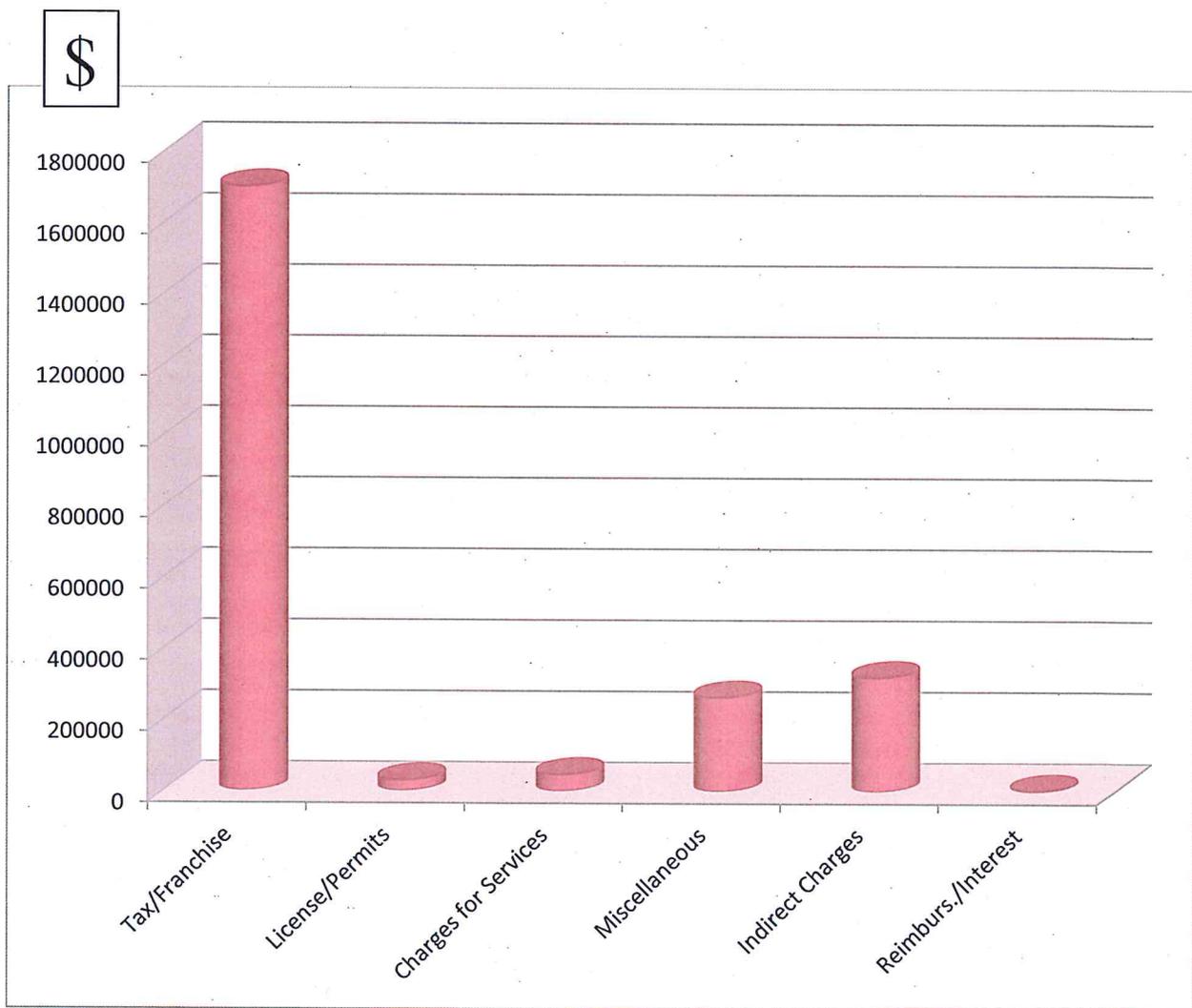
	<u>12/13 BUDGETED</u>	<u>12/13 AMENDED</u>	<u>13/14 REQUESTED</u>
GENERAL FUND REVENUES	2,680,601.00	2,458,073.50	2,363,603.00
GENERAL FUND EXPENDITURES	2,569,126.35	2,458,073.50	2,322,518.30
TOTAL GENERAL FUND (Contingency)	111,474.65	0.00	41,084.70
	<u>12/13 BUDGETED</u>	<u>12/13 AMENDED</u>	<u>13/14 BUDGETED</u>
WATER FUND REVENUES	2,680,113.00	2,292,819.00	2,226,229.00
WATER FUND EXPENDITURES	2,617,268.07	2,292,819.00	2,202,720.40
TOTAL WATER FUND (Contingency)	62,844.93	0.00	23,508.60
	<u>12/13 BUDGETED</u>	<u>12/13 AMENDED</u>	<u>13/14 BUDGETED</u>
TOTAL COMBINED REVENUES	5,360,714.00	4,750,892.50	4,589,832.00
TOTAL COMBINED EXPENDITURES	5,186,394.42	4,750,892.50	4,525,238.70
DIFFERENCE (Contingency)	174,319.58	0.00	64,593.30
	<u>12/13 BUDGETED</u>	<u>12/13 AMENDED</u>	<u>13/14 BUDGETED</u>
WATER REHAB FUND REVENUE	160,000.00	160,000.00	160,000.00
CARRY OVER REVENUE		239,369.91	78,975.00
WATER REHAB EXPENDITURES	160,000.00	361,437.15	136,739.50
WATER REHAB FUND BALANCE	0.00	78,975.80	23,260.50

FY 2013/2014

# General Fund Revenues



# General Fund Revenues



<u>GENERAL FUND REVENUES</u>		12/13	12/13	13/14
<u>Tax / Franchise</u>	<u>CODE</u>	<u>BUDGETED</u>	<u>AMENDED</u>	<u>BUDGETED</u>
Cur Taxes	101	535,706.00	525,000.00	525,000.00*
Cur Taxes I & S	102	241,795.00	215,000.00	215,000.00
Delinquent Taxes	103	50,000.00	31,000.00	35,000.00
City Sales Tax	104	635,000.00	656,383.00	656,383.00
Penalty & Interest	106	30,000.00	24,000.00	25,000.00
Hotel/Motel	107	45,000.00	0.00	7,700.00
LEOCE	338	1,600.00	0.00	0.00
Franchise/Electric	140	140,000.00	140,000.00	140,000.00
Franchise/Gas	141	54,000.00	40,000.00	35,500.00
Franchise/Telephone	142	50,000.00	50,000.00	45,000.00
Franchise/Cable TV	143	15,000.00	16,000.00	15,000.00
Franchise/ROW	145	1,500.00	1,804.00	1,500.00
SubTotal		<b>1,799,601.00</b>	<b>1,699,187.00</b>	<b>1,701,083.00</b>

Tax & Franchise

\* Budget based on NO change in tax rate at .675 per \$100 value.

\*Assume .675 cents per \$100 of taxable value of \$120,878,350 at 93% payment rate.

<u>GENERAL FUND REVENUES</u>		12/13	12/13	13/14
<u>License/Permits</u>	<u>CODE</u>	<u>BUDGETED</u>	<u>AMENDED</u>	<u>BUDGETED</u>
Sign Permits	246	600.00	325.00	300.00
Building Permits	248	35,000.00	11,000.00	10,000.00
Electrical Permits	249	2,600.00	4,400.00	4,000.00
Plumbing Permits	250	6,000.00	6,700.00	6,000.00
Moving Permits	251	300.00	500.00	400.00
Rezoning Permits	252	400.00	200.00	200.00
Other License - Pavillion & otl	253	300.00	1,300.00	1,000.00
Garage Sale Permits	254	700.00	1,100.00	950.00
Brush Permit	256	0.00	860.00	860.00
Certificate of Occup.	479	0.00	6,500.00	5,700.00
Fire Inspection/Surveillance/F	255	500.00	25.00	100.00
Emerg. Serv. Insur. Reimbursement		60,000.00	0.00	0.00
Peddlers Permits	259	200.00	75.00	100.00
Controlled Burn Permits		200.00	75.00	100.00
SubTotal		<b>106,800.00</b>	<b>33,060.00</b>	<b>29,710.00</b>

License & Permits

<u>GENERAL FUND REVENUES</u>		12/13	12/13	13/14
<u>Fines/Fees</u>	<u>CODE</u>	<u>BUDGETED</u>	<u>AMENDED</u>	<u>BUDGETED</u>
Translator Compensation	330.02	0.00	0.00	1,000.00
Technology/Security Transfer	330.03	7,000.00	Moved to Fund	Moved to Fund
SubTotal		<b>7,000.00</b>	<b>0.00</b>	<b>1,000.00</b>

Fines & Fees

<u>GENERAL FUND REVENUES</u>		12/13	12/13	13/14
<u>Charges for Services</u>	<u>CODE</u>	<u>BUDGETED</u>	<u>AMENDED</u>	<u>BUDGETED</u>
Dog Pound Charges	434	0.00	150.00	150.00
Airport Leases	440	700.00	700.00	700.00
Arrest Fees	333	140.00	0.00	0.00
Background Investigations		0.00	150.00	150.00
Cemetery Lots	437	6,000.00	5,800.00	5,000.00
Land Leases	439	24,000.00	4,600.00	36,450.00
Operation Facelift	459	6,500.00	3,600.00	4,000.00
SubTotal		<b>37,340.00</b>	<b>15,000.00</b>	<b>46,450.00</b>

Charges for Services

<u>GENERAL FUND REVENUES</u>		12/13	12/13	13/14
<u>Miscellaneous</u>	<u>CODE</u>	<u>BUDGETED</u>	<u>AMENDED</u>	<u>BUDGETED</u>
Transfer in From Municipal Court		265,000.00	200,000.00	156,450.00
Transfer Capital Loan		0.00	0.00	0.00
Transfer from GF Impro. LOAN		0.00	32,288.50	0.00
Transfer from Solid Waste		50,000.00	50,000.00	50,000.00
Solid Waste Grant Revenue	490	0.00	0.00	0.00
Grant Revenue		0.00	0.00	0.00
TML Returns	456	4,000.00	0.00	0.00
Miscellaneous	457	20,000.00	36,000.00	15,100.00
Landfill Charges	460	500.00	1,400.00	1,200.00
Brush/Abatement, Chipper Ch	461	35,000.00	38,000.00	38,000.00
Copies	462	10.00	3.00	10.00
Accident Reports	466	450.00	450.00	400.00
NNO Donations	334	1,500.00	0.00	1,500.00
Youth Schlorship Donations		0.00	1,000.00	1,000.00
Occupancy (New Meter Inspector	479	1,000.00	0.00	0.00
SubTotal		<b>377,460.00</b>	<b>359,141.50</b>	<b>263,660.00</b>

Miscellaneous

<u>GENERAL FUND REVENUES</u>		12/13	12/13	13/14
<u>*Admin. Indirect Charges</u>	<u>CODE</u>	<u>BUDGETED</u>	<u>AMENDED</u>	<u>BUDGETED</u>
City Administration Charges		118,400.00	118,400.00	112,550.00
City Secretary Charges		21,500.00	21,500.00	21,500.00
Finance Office Charges		11,500.00	11,500.00	11,500.00
Municipal Building Charges		14,300.00	14,300.00	9,150.00
Fire Department Flushing		6,300.00	6,300.00	6,300.00
Street Department Charges		178,000.00	178,000.00	159,000.00
<b>Total from Water/Sewer</b>		<b>350,000.00</b>	<b>350,000.00</b>	<b>320,000.00</b>

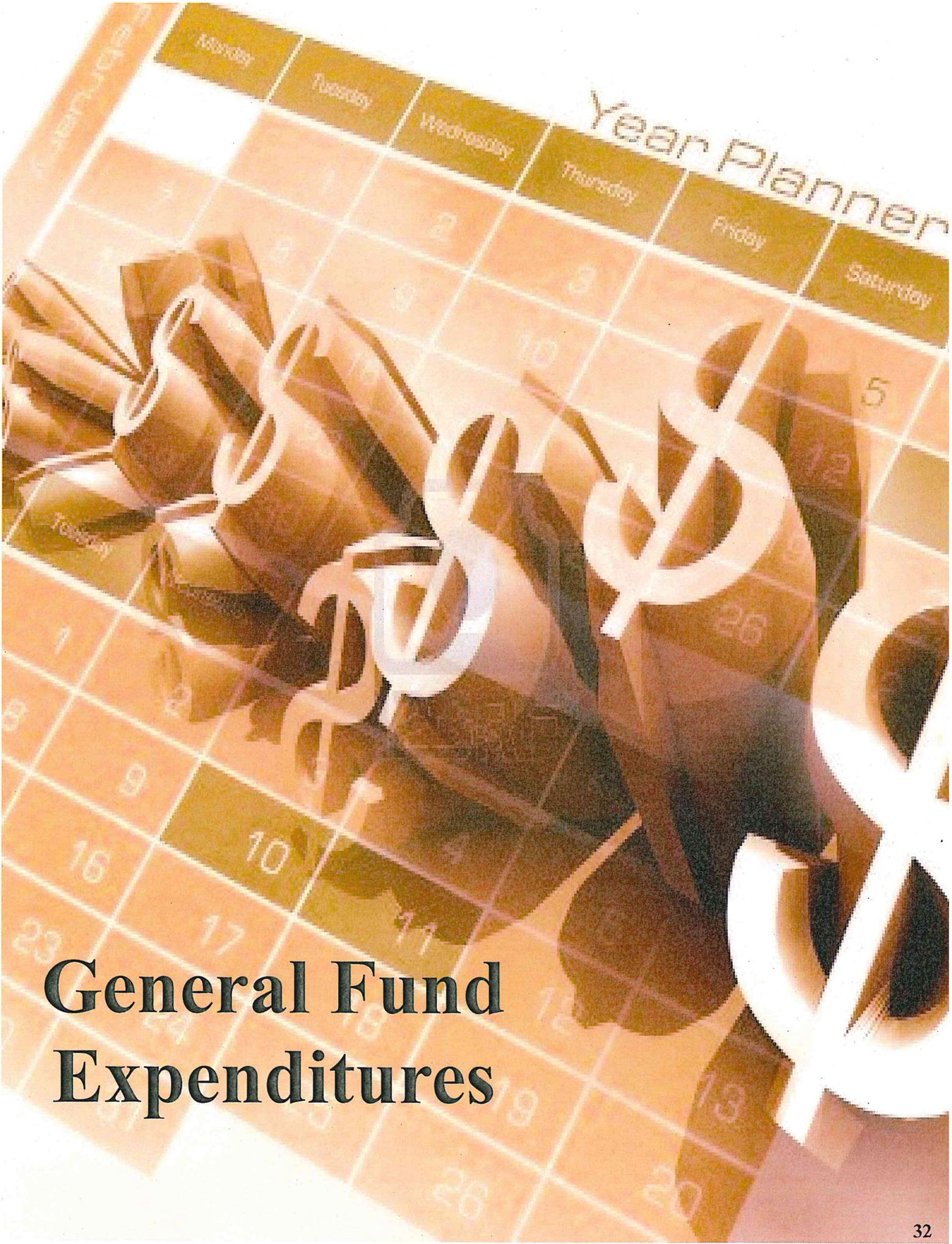
<u>GENERAL FUND REVENUES</u>		12/13	12/13	13/14
<u>Reimbursements</u>	<u>CODE</u>	<u>BUDGETED</u>	<u>AMENDED</u>	<u>BUDGETED</u>
Sale of Fixed Assets	570	1,000.00	1,000.00	1,000.00
Meals on Wheels	590	400.00	400.00	400.00
SubTotal		<b>1,400.00</b>	<b>1,400.00</b>	<b>1,400.00</b>

<u>GENERAL FUND REVENUES</u>		12/13	12/13	13/14
<u>Interest Earned</u>	<u>CODE</u>	<u>BUDGETED</u>	<u>AMENDED</u>	<u>BUDGETED</u>
Interest Earned	617	1,000.00	285.00	300.00
Hotel/Motel Earned	617	0.00	0.00	0.00
SubTotal		<b>1,000.00</b>	<b>285.00</b>	<b>300.00</b>
<b>TOTAL GF REVENUE</b>		<b>2,680,601.00</b>	<b>2,458,073.50</b>	<b>2,363,603.00</b>

Interest Earnings

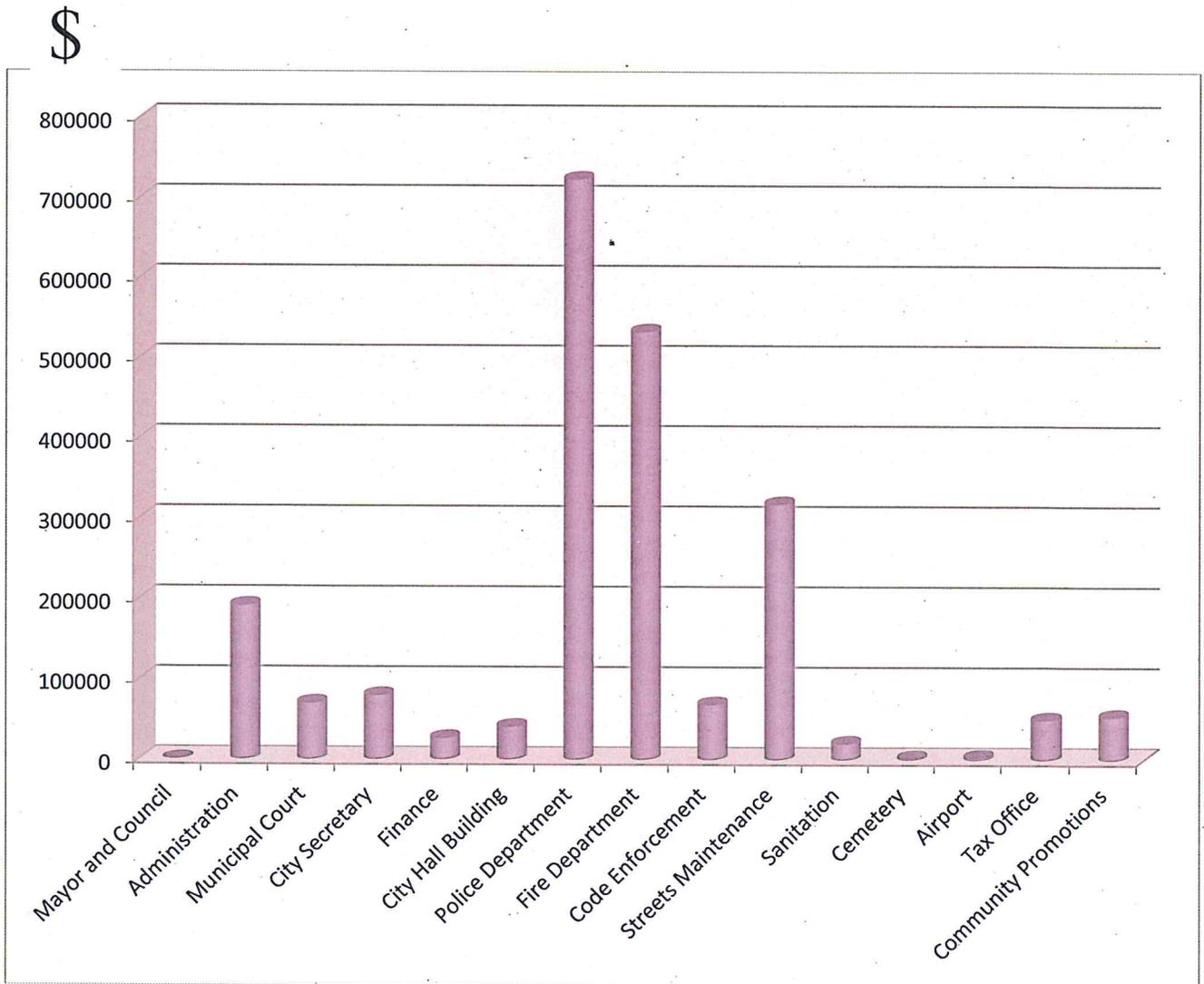
# Year Planner

Sunday    Tuesday    Wednesday    Thursday    Friday    Saturday



## General Fund Expenditures

# General Fund Expenditures



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# Mayor & Council

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## Mission Statement

The mission of the City Council of the City of Marlin, Texas, is to create pride by serving the community in a proactive manner and to enhance the quality of life through providing the highest level of services in the most efficient manner.

## Description

The municipal government provided by the City of Marlin is known as the “Home Rule” government. All powers of the City are vested in an elective city council, which enact local legislation, adopt budget, determine policies and appoint the City Manager. All powers of the city are exercised in the manner prescribed by the City Charter or by ordinance.

The Mayor is elected from the city at large and the voters in their respective precincts elect the six (6) precinct council members. The Mayor Pro Tem is a duly elected precinct council member who is chosen by a majority of the city council at each regular meeting following each municipal election.

## Manpower Summary

Mayor	1.0
Councilmembers	6.0

**GENERAL FUND EXPENSES**

<u>Mayor/Council - Dept.001</u>	<u>CODE</u>	<u>12/13</u> <u>BUDGETED</u>	<u>12/13</u> <u>AMENDED</u>	<u>13/14</u> <u>BUDGETED</u>
Advertising	320	200.00	0.00	100.00
Personal Training/Travel	510	3,000.00	1,500.00	2,000.00
Dues	530	500.00	1,005.00	1,000.00
Administrative	815	1,000.00	500.00	500.00
Election Expenses***	830	6,000.00	1,044.00	6,000.00
SubTotal		<b>10,700.00</b>	<b>4,049.00</b>	<b>9,600.00</b>

Mayor & Council

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# Administration

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## Mission Statement

The Administrative Department's mission is to provide advice to Department Heads on a daily basis to help achieve their goals. The department provides information to the City Council that enables them to make informed decisions affecting the future of the city. The Administration Department helps administer the city's budget, while supervising all the city's departmental operations. The department's mission is to do all these things in the most financially efficient manner, consistent with the budget adopted by the city council.

## Description

The Administrative Department is responsible for the administration of all activities of the City and makes recommendations to the City Council on all matters concerning the City.

## Manpower Summary

City Manager	1.0
Administrative Assistant	.5
Human Resources	.5

<u>GENERAL FUND EXPENSES</u>		12/13	12/13	13/14
<u>City Manager – Dept. 002</u>	<u>CODE</u>	<u>BUDGETED</u>	<u>AMENDED</u>	<u>BUDGETED</u>
Salaries/Wages	101	101,570.40	100,842.00	97,071.00
Overtime Compensation		2,000.00	2,000.00	2,000.00
Comp Time		0.00	0.00	0.00
Salary Total		103,570.40	102,842.00	99,071.00
Group Insurance	110	6,730.00	8,720.00	8,181.60
Life Benefit	111	270.00	106.00	In Above
FICA-City .0765%	115	7,923.13	7,846.00	7,840.00
Retirement-City .0706%	116.01	7,312.07	7,793.00	7,790.00
Incentive Pay	112	750.00	500.00	0.00
Office Supplies	210	2,500.00	1,500.00	1,500.00
Gas/Oil	225	7,500.00	7,500.00	7,500.00
General Supplies	226	2,500.00	1,000.00	1,000.00
Insurance/Bonding	315	45,000.00	32,500.00	32,500.00
Advertising	320	500.00	250.00	250.00
Legal/Professional	330	12,000.00	10,000.00	10,000.00
Contractual Srvs	331	2,000.00	0.00	1,000.00
Office Equip/Maint	410	4,000.00	5,500.00	5,500.00
Personal Training/Travel	510	4,000.00	3,000.00	2,000.00
Dues	530	2,500.00	1,500.00	1,500.00
Telephone	610	5,000.00	4,000.00	4,000.00
Administrative	815	1,000.00	3,003.00	2,000.00
Dept. Asset	919	0.00	0.00	0.00
Building/Grounds	920	0.00	0.00	0.00
SubTotal		<b>215,055.60</b>	<b>197,560.00</b>	<b>191,632.60</b>

City Manager

Positions/FTE: 2

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# Municipal Court

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## Mission Statement

The Municipal Court's mission is to provide a service for the handling of all citations and cases and to assist defendants with their rights and duties for a fair and impartial trial; a good court system is essential in order to provide legal guaranties granted under our Constitution to all citizens.

## Description

The Municipal Court is a diverse nature of the State and vary in degree of formality, size of docket, local ordinances and internal procedures. While we are all subject to procedural requirement of the U.S. and the Texas Constitutions, legislative and bodies of case law, and the State Commission on Judicial conduct. We are responsible for handling all Transportation Code and Class C misdemeanor violations by assisting all defendants in obtaining copies of statues, or city ordinances; further assistance when possible in explaining why they were charged; also scheduling court dates, hearing dates and notification to all parties in any case pending before the Court; as well as compiling statistical data for the city, for the State Comptroller and for the Office of Court Administration.

## Manpower Summary

Municipal Judge	0.5
Court Clerk	1.0
Bailiff	0.5

<u>GENERAL FUND EXPENSES</u>		12/13	12/13	13/14
<u>Municipal Court – Dept. 003 CODE</u>		<u>BUDGETED</u>	<u>AMENDED</u>	<u>BUDGETED</u>
Salaries/Wages	101	33,820.80	33,820.00	35,900.00
Overtime Compensation		1,500.00	389.00	1,000.00
Comp Time		0.00	0.00	0.00
Salary Total		35,320.80	34,209.00	36,900.00
Group Insurance	110	3,364.56	4,200.00	8,181.60
Life Benefit	111	170.00	170.00	In Above
FICA-City .0765%	115	2,702.04	2,616.00	2,822.00
Retirement-City .0706%	116.01	2,493.64	2,415.00	2,605.00
Incentive Pay	112	250.00	250.00	0.00
Office Supplies	210	3,000.00	2,000.00	2,000.00
General Supplies	226	1,000.00	100.00	500.00
Legal/Professional	330	9,000.00	9,759.00	12,000.00
Witness Fee	330.01	200.00	0.00	200.00
Translator Compensation	330.02	250.00	530.00	250.00
Office Equip/Maint	410	3,200.00	3,500.00	2,500.00
Personal Training/Travel	510	2,500.00	700.00	1,500.00
Dues	530	0.00	0.00	0.00
Telephone	610	800.00	550.00	600.00
Administrative	815	350.00	375.00	375.00
State Comptroller	900	Moved to Fund	Moved to Fund	Moved to Fund
Collection Fees		Moved to Fund	Moved to Fund	Moved to Fund
Dept. Asset	919	0.00	0.00	0.00
Furniture/Equipment	910	0.00	0.00	0.00
SubTotal		<b>64,601.04</b>	<b>61,374.00</b>	<b>70,433.60</b>

Municipal Court

Includes \$1.00 Salary Increase for clerk

Includes Increase on Pay for Prosecutor from \$500 per 8 hours to \$750 per 8 hours and \$75 an hour after that.

Includes Health Coverage for Municipal Judge

Positions/FTE: 1

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# City Secretary

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## Mission Statement

The City Secretary's mission is to ensure that all city records are adequately preserved; hold all municipal elections; oversee the performance of payroll and human resources duties; accounts payable and receivable; assist in the preparation of the annual budget and annual audit and prepare special reports for the City Manager and City Council; strive to serve customers in an efficient and professional manner; and other administrative or clerical duties as prescribed by the City Council and/or the City Manager.

## Description

The City Secretary's Office is custodian of official records for the City. The City Secretary is responsible for preparing agenda's, attending and keeping minutes of Council meeting and maintaining records of all official Council actions. These include, but are not limited to, City codes, ordinances, resolutions and public hearings. The City Secretary is also responsible for conducting all City elections; processing solicitors; receiving, processing and tracking all claims and lawsuits filed against the City and work with external auditors. The records management is under the direction of the City Secretary. This responsibility is implementing and maintaining records by using State Certified Records Retention Schedules allowing for the destruction of outdated records.

The Finance Office's mission is to provide all documents necessary to meet State and Federal guidelines. The department is overseen by Stacy Amber, Certified Public Accountant and shall be responsible for providing the monthly, quarterly, and annual financial reports and other reports as requested by the City Council, City Manager or City Secretary. It is the responsibility of the City Secretary to maintain the integrity of the budget

## Manpower Summary

City Secretary            1.0

<u>GENERAL FUND EXPENSES</u>		12/13	12/13	13/14
<u>City Secretary – Dept. 004</u>	<u>CODE</u>	<u>BUDGETED</u>	<u>AMENDED</u>	<u>BUDGETED</u>
Salaries/Wages	101	41,000.00	41,000.00	41,000.00
Group Insurance	110	3,364.56	3,500.00	4,090.80
Life Benefit	111	50.00	134.00	In Above
FICA-City .0765%	115	3,136.50	3,136.00	3,136.00
Retirement-City .0706%	116.01	2,894.60	3,116.00	3,116.00
Incentive Pay	112	250.00	250.00	0.00
Unemployment Claims	120	5,000.00	3,000.00	5,000.00
Office Supplies	210	5,000.00	5,000.00	5,200.00
General Supplies	226	700.00	1,000.00	1,000.00
Contractual Srvs	331	0.00	0.00	0.00
Advertising	320	2,500.00	1,000.00	1,000.00
Legal/Professional	330	1,000.00	10.00	1,000.00
Office Equip/Maint	410	4,500.00	4,500.00	4,500.00
Personal Training/Travel	510	2,000.00	2,557.00	2,000.00
Telephone	610	1,400.00	1,300.00	1,400.00
Administrative	815	700.00	600.00	700.00
Furniture/Office	910	500.00	0.00	500.00
Computer Server Upgrade		6,000.00	5,000.00	1,500.00
Dept. Asset	919	0.00	0.00	0.00
Codification Legal Review	921	10,000.00	0.00	2,000.00
Codification	922	8,540.00	3,000.00	3,000.00
SubTotal		<b>98,535.66</b>	<b>78,103.00</b>	<b>80,142.80</b>

City Secretary

Positions/FTE: 1

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# Finance

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## Mission Statement

The Finance Office's mission is to provide all documents necessary to meet State and Federal guidelines. The department is overseen by a Certified Public Accountant and shall be responsible for providing monthly, quarterly and annual financial reports and other reports as requested by the City Council, City Manager or City Secretary. It is the responsibility of the City Secretary to maintain the integrity of the budget.

## Description

The Finance Departments goal is to achieve the highest rank in audit standing by a Public Audit Firm. This goal was achieved on the 2008/2009 audit year and maintaining the current standing is the goal for the FY 2013/2014.

## Manpower Summary

Certified Public Accountant	0.5
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**GENERAL FUND EXPENSES**

<b><u>Finance – Dept. 007</u></b>		<b>12/13</b>	<b>12/13</b>	<b>13/14</b>
<b><u>CODE</u></b>		<b><u>BUDGETED</u></b>	<b><u>AMENDED</u></b>	<b><u>BUDGETED</u></b>
Salaries/Wages	101	0.00	0.00	0.00
Office Supplies	210	0.00	0.00	0.00
Auditing	310	20,000.00	18,325.00	20,000.00
Contractual Srvs	331	2,000.00	0.00	6,000.00 *
Office Mach/Equip	815	0.00	1,000.00	1,000.00
Furniture	910	0.00	0.00	0.00
Building/Grounds	920	0.00	0.00	0.00
Miscellaneous	998	0.00	0.00	0.00
SubTotal		<b>22,000.00</b>	<b>19,325.00</b>	<b>27,000.00</b>

Finance

\* Financial support per auditor

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# City Hall Building Maintenance

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## Mission Statement

The City Hall Building Maintenance strives to provide City Hall and connecting facilities with the necessary services to maintain a clean and safe atmosphere to work.

## Description

The City Hall Building Maintenance is responsible for the cleaning and maintaining of the following facilities:

1. City Hall Building and Grounds
2. Council Chambers
3. City Water Office
4. Police Department and Criminal Investigations Division
5. Municipal Court
6. Pavilion

## Manpower Summary

Building Maintenance Worker

(Staff by Public Works)

<u>GENERAL FUND EXPENSES</u>		12/13	12/13	13/14
<u>City Hall Building-Dept. 008 CODE</u>		<u>BUDGETED</u>	<u>AMENDED</u>	<u>BUDGETED</u>
General Supplies	226	5,000.00	5,000.00	5,000.00
Uniforms	255	0.00	0.00	0.00
Telephone	610	0.00	0.00	0.00
Gas for Heat	615	400.00	800.00	800.00
Electricity	620	11,000.00	10,887.00	10,500.00
Building Repairs	720	4,000.00	200.00	1,500.00
Equipment Repairs	730	1,000.00	0.00	500.00
Administrative	815	100.00	0.00	0.00
Dept. Asset	919	0.00	0.00	0.00
Building/Grounds	920	100.00	1,000.00	23,000.00*
SubTotal		<b>21,600.00</b>	<b>17,887.00</b>	<b>41,300.00</b>

City Hall Building

\* Mowing Contract

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# Police Department

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## Mission Statement

The mission of the Marlin Police Department is to “Build a Better Community” by partnering with our citizens to solve community problems, we can insure a safe community environment resulting in an improved quality of life for all in our community.

## Statement of Quality

The Marlin Police Department is an organization comprised of people of integrity, committed to providing total quality police service to its community in an honest, fair, professional and courteous manner.

We will forge a partnership with the community based on mutual trust, confidence, commitment and communication to maintain and improve the quality of life and promote the safe welfare of our citizens.

The members of this agency pledge collectively and individually to constantly grow, develop and engage in reassessment to meet the current and future problems and challenges of our community.

The Marlin Police Department exists to meet the City’s objectives for the safety and well-being of its residents. This mission is accomplished through people and knowledge, our most important resource. In the continuing pursuit of total quality, we are guided by the following values:

**VISION STATEMENT:** The Vision of the Marlin Police Department is to be an agency committed to excellence with quality service to the community as priority. The agency is a leader in the police profession, with everyone utilizing the philosophy of community oriented policing and problem solving in every task they undertake, striving to partner with the community to work together to improve the overall quality of life that everyone can enjoy.

Every member of the organization is accountable for his or her actions and are responsible to the community for all that we do. Decisions are made in consensus based upon the mission, values and policies of the agency, always mindful to do the right thing. The agency values diversity and treats each other and all members of the community with dignity and respect. Members are committed to the prevention of crime and disorder and provide personalized police service tailored to the unique needs of each neighborhood.

**CORE VALUES:** In service to our community, we embrace and with moral courage, advocate these non-negotiable values upon which our policing is based.

**RESPECT:** We value human life, safety and dignity and commit to treating all human beings with the up-most respect, compassion and concern.

INTEGRITY: We value ethical conduct, public trust and commit ourselves to the uncompromising.

LAW AND CONSTITUTION: We value our reverence for safeguarding constitutional guarantees, preserving peace, protecting life and commit to maintaining a current knowledge and understanding of the law.

DIVERSITY: We value diversity and commit to nurturing and welcoming environment of inclusion, in which we recognize the unique skills, knowledge and abilities and background of all the people as our strength.

COLLABORATION: We value teamwork and commit to cooperative goal achievement through active collaboration and partnerships with the community and with one another.

CONTINUOUS INNOVATION: We value continuous improvement of our service to the community and commit ourselves to the pursuit of creative thought and innovation, realizing that well-intentioned failure is a valuable learning tool.

PROBLEM SOLVING: We value the efforts expanding in partnering with citizens to identify and impact the true causes of problems in order to solve those problems for the betterment of ourselves, the agency and the community.

ENPOWERMENT: We value the quality of our employees and their ability to do the right thing. We encourage our employees and their ability to do the right thing. We encourage our employees to make decisions based on our vision, mission, values and policies at the level closest to the problem.

**WE ASK OUR EMPLOYEES:**

Is it the right thing for the community?

Is it the right thing for the Marlin Police Department?

Is it legal, ethical or moral?

Is it something you are willing to be accountable for?

Is it consistent with the agencies vision, mission, values and policies?

If the answer is YES to all these questions-We tell our employees to "Just Do It!"

*Manpower Summary*

Police Chief	1.0
Sergeants	2.0
CID Sergeants	1.0
Officer	7.0
Dispatch	4.5
Admin/Code Enforcement	1.0

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# Animal Control

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## Mission Statement

The Animal Control Officer's mission is to ensure City Ordinances are abided by as they pertain to the different animals also to raise public awareness for Citizens on health and safety issues.

The mission for Animal Control for FY 2013/2014 is to pickup approximately 200 animals annually transport animals to Waco Animal Shelter, and support Code Enforcement in implementing public education and animal control ordinance.

## Description

The Animal Control Officer works under the supervision of the Police Chief and Public Works Supervisor to enforces ordinances and work along with citizens for the safety of the animals and the citizens. This department is also responsible for transporting animal to shelter euthanizing animals and the health of animal in the custody of the City of Marlin.

Animal Control also collects dead animals and transports them to Transfer Station for landfill disposal.

## Manpower Summary

Public Works employee with Animal Control Certification 1.0

<u>GENERAL FUND EXPENSES</u>		12/13	12/13	13/14
<u>Police – Dept. 011</u>	<u>CODE</u>	<u>BUDGETED</u>	<u>AMENDED</u>	<u>BUDGETED</u>
Salaries/Wages	101	559,706.73	547,712.00	464,368.00
Overtime Compensation		15,000.00	30,000.00	20,000.00
Extra Duty Pay		0.00	0.00	0.00
Comp Time		0.00	0.00	0.00
Salary Total		574,706.73	577,712.00	484,368.00
Group Insurance	110	67,291.20	53,470.00	69,543.60
Life Benefit	111	800.00	800.00	In Above
FICA-City .0765%	115	43,965.06	44,194.00	40,110.00
Retirement-City .0706%	116.01	40,574.30	43,000.00	39,826.00
Incentive Pay	112	5,250.00	5,000.00	0.00
Office Supplies	210	2,000.00	1,000.00	1,500.00
Oil/Gas	225	25,000.00	31,000.00	23,000.00
General Supplies	226	3,000.00	2,000.00	2,300.00
Prisoners/County	245	12,000.00	6,000.00	10,000.00
Prisoners Health	245.02	500.00	0.00	500.00
Uniforms	255	2,300.00	3,646.00	2,700.00
Advertising	320	500.00	0.00	500.00
Office Equip/Maint	410	8,000.00	11,400.00	10,000.00
Personal Training/Travel	510	2,000.00	4,653.00	4,500.00
Dues	530	600.00	565.00	600.00
Telephone	610	5,000.00	6,861.00	5,000.00
Electricity	620	1,500.00	2,150.00	2,150.00
Vehicle Repair	710	14,000.00	15,000.00	20,000.00
Building Repair	720	1,000.00	400.00	1,000.00
Equipment Repair	730	1,000.00	750.00	1,000.00
Radio Repair	750	1,000.00	0.00	1,000.00
Administrative	815	500.00	537.00	550.00
Animal Euthanasia	816	500.00	0.00	500.00
Drug Confiscation	825	1,000.00	0.00	1,000.00
Vehicles	915	10,000.00	0.00	0.00
Dept. Asset	919	0.00	0.00	0.00
Building/Grounds	920	0.00	0.00	0.00
Machinery/Equipment	925	11,000.00	2,000.00	2,000.00
SubTotal		<b>834,987.29</b>	<b>812,138.00</b>	<b>723,647.60</b>

Police Department

Positions/FTE: 16.5

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# Fire Department

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## Mission Statement

To protect lives and property from fire, environmental incidents and other emergencies, and disasters whether natural or manmade, through proactive fire prevention, public education events, code management and enforcement activities, life safety education events, emergency preparedness, and emergency incident response. The City of Marlin Fire Department strives with excellence through advanced training and fire ground tactics to maintain a safe community that encourages economic prosperity, community well being, desirable neighborhoods, and places of public gathering for all.

## Description

A true customer service organization, the City of Marlin Fire Department responded to 327 incidents in 2009. This included structure fires, vehicle fires, grass/brush fires, auto extrication, water rescues, medical emergencies assist, hazardous material situations, and other emergencies. Additionally, the department responds to non-emergency calls which include animal rescues, lockouts, water evacuation, and many other service calls when the citizen or other departments cannot find help from other resources. The City of Marlin Fire Department also offers Pre incident plans to the citizens of Marlin in home or business. The City of Marlin Fire Department maintains hydrant inspection / maintenance, hose testing, street signs, in house training, along with multiple other task that keeps the department in compliance with TCFP, NFPA, TRRN, FEMA, HOTCOG, HOTRAC, NIMSCAST and other federal entities.

## Manpower Summary

Fire Chief	1.0
Asst. Chief	1.0
Fire Fighter	6.0
Part-Time	2.0

**GENERAL FUND EXPENSES****Fire – Dept. 012**

	<b>CODE</b>	<b>12/13 BUDGETED</b>	<b>12/13 AMENDED</b>	<b>13/14 BUDGETED</b>
Salaries/Wages	101	330,892.00	381,282.00	297,500.00
Part-time Wages		20,000.00		20,000.00
Overtime Compensation		17,000.00		18,200.00
Comp Time		4,000.00		5,000.00
Salary Total		371,892.00	381,282.00	340,700.00
Group Insurance	110	27,562.90	35,871.00	44,998.80
Life Benefit	111	400.00	400.00	In Above
FICA-City .0765%	115	29,829.76	29,468.00	30,999.00
Retirement-City .0706%	116.01	26,255.57	26,918.00	30,796.00
Incentive Pay	112	2,750.00	3,250.00	0.00
Office Supplies	210	400.00	555.00	1,500.00
Street Sign Supplies	211	3,500.00	850.00	2,500.00
Oil/Gas	225	11,500.00	10,000.00	11,500.00
General Supplies	226	5,000.00	1,700.00	2,000.00
Uniforms	255	3,500.00	1,700.00	2,000.00
Advertising	320	2,500.00	950.00	1,000.00
Office Equipment/Maintenanc	410	2,100.00	700.00	2,100.00
Personal Training/Travel	510	4,000.00	1,000.00	4,000.00
Dues	530	1,900.00	200.00	2,000.00
Telephone	610	2,600.00	1,775.00	2,600.00
Gas for Heat	615	2,200.00	2,255.00	2,200.00
Electricity	620	8,500.00	6,592.00	8,000.00
Vehicle Repairs	710	7,500.00	4,000.00	4,500.00
Building Repairs	720	14,000.00	11,000.00	5,000.00
Equipment Repairs	730	5,000.00	3,250.00	11,500.00
Radio Repair	750	3,000.00	1,850.00	6,000.00
Administrative	815	1,500.00	65.00	1,000.00
Furniture/Office	910	1,000.00	0.00	1,000.00
Vehicle Lease	915	10,000.00	10,000.00	0.00
Dept. Asset	919	0.00	0.00	0.00
Machinery/Equipment	925	8,000.00	2,850.00	10,000.00
Inspection/TCFP	118	4,300.00	0.00	4,300.00
Training Facility	926	500.00	0.00	500.00
CERT Expense	928	300.00	0.00	300.00
<b>SubTotal</b>		<b>563,990.23</b>	<b>540,981.00</b>	<b>532,993.80</b>

Fire Department

Eliminate 1 Full-Time Vacant Fire Position (savings \$30,892)

Positions/FTE: 10

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# Building Official

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## Mission Statement

The Building Official Office's mission is to enforce the provisions of the code in which the city has adopted, to ensure the safety and welfare of all citizens as well as keep up dated with all State and local laws that will affect the City.

## Description

The Building Official has the authority to render interpretations of the adopted codes and to make suggestions to Council and City management to adopt policies and procedures in order to clarify the application of its provisions. The Building Official shall receive application, review construction documents so permits may be issued. The Building Official shall issue all necessary notices or orders to ensure compliance with the City codes. The Building Official shall make all required inspections or appoint a deputy to do so.

## Manpower Summary

Contractor                      0.5

<u>GENERAL FUND EXPENSES</u>		12/13	12/13	13/14
<u>Code Enforcement – Dept. 1; CODE</u>		<u>BUDGETED</u>	<u>AMENDED</u>	<u>BUDGETED</u>
Salaries/Wages	101	0.00	0.00	0.00
Group Insurance	110	0.00	0.00	0.00
FICA-City .0765%	115	0.00	0.00	0.00
Retirement-City .0706%	116.01	0.00	0.00	0.00
Office Supplies	210	250.00	300.00	250.00
Oil/Gas	225	500.00	0.00	500.00
General Supplies	226	200.00	1,250.00	1,200.00
Animal Control Exps.	244	12,000.00	18,083.00	24,000.00 *
Advertising	320	500.00	0.00	500.00
Contractual Srvs	331	20,000.00	20,000.00	20,000.00
Office Equip/Maint	410	150.00	0.00	150.00
Personal Training/Travel	510	500.00	350.00	500.00
Dues	530	0.00	0.00	100.00
Telephone	610	800.00	400.00	500.00
Vehicle Repairs	710	500.00	1,108.00	1,200.00
Building/Grounds**	920	0.00	0.00	0.00
Administrative	815	200.00	100.00	100.00
Property Clean Up	910.5	15,000.00	23,672.00	20,000.00 **
SubTotal		<b>50,600.00</b>	<b>65,263.00</b>	<b>69,000.00</b>

Code Enforcement

\* Waco Animal Control Shelter Contract-Requires Spay/Neuter Ordinance

\*\*County will demolish for \$150 per house plus city pays disposal cost approx. 20-25 units annually.

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# Streets

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## Mission Statement

The Street Department's mission is to provide maintenance for streets and drainage areas; perform construction jobs as needed and to citizens complaints relative to streets and drainage problems.

## Description

The Street Department is responsible for the repair of streets; motor grading unpaved streets; street sweeping; truck hauling (dirt, sand, gravel, asphalt, equipment); special pickup and public nuisance removal.

## Manpower Summary

Laborer	3.0
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**GENERAL FUND EXPENSES**

<b>Street – Dept. 016</b>		<b>12/13</b>	<b>12/13</b>	<b>13/14</b>
<b>CODE</b>		<b>BUDGETED</b>	<b>AMENDED</b>	<b>BUDGETED</b>
101	Salaries/Wages	66,560.00	50,880.00	66,560.00
	Overtime Compensation	4,000.00	10,000.00	4,000.00
	Comp Time	0.00	0.00	0.00
	Salary Total	70,560.00	60,880.00	70,560.00
110	Group Insurance	10,440.00	8,120.00	12,272.40
111	Life Benefit	200.00	110.00	In Above
115	FICA-City .0765%	5,397.84	4,590.00	5,393.00
116.01	Retirement-City .0706%	4,981.54	4,236.00	4,977.00
112	Incentive Pay	750.00	750.00	0.00
210	Office Supplies	100.00	50.00	100.00
225	Oil/Gas	15,000.00	27,435.00	27,000.00
226	General Supplies	20,000.00	12,220.00	10,000.00
230	Gravel/Asphalt	20,000.00	17,100.00	15,000.00
240	Insecticides	500.00	0.00	500.00
255	Uniforms	2,000.00	900.00	1,500.00
331	Contractual Srvs	5,000.00	1,400.00	3,000.00
610	Telephone	750.00	3,132.00	3,000.00
615	Gas for Heat	2,000.00	1,600.00	2,000.00
620	Electricity	90,000.00	135,736.00	115,800.00
710	Vehicle Repair	10,000.00	6,600.00	10,000.00
730	Equipment Repair	10,000.00	32,500.00	20,000.00
815	Administrative	250.00	550.00	600.00
915	Vehicle	5,000.00	0.00	0.00
919	Dept. Asset	0.00	0.00	0.00
920	Building/Grounds	5,000.00	360.00	1,500.00
925	Machinery/Equipment	15,000.00	45,522.00	15,000.00
	<b>SubTotal</b>	<b>292,929.38</b>	<b>363,791.00</b>	<b>318,202.40</b>

Street Department

Included Increase pay 1 laborer - \$1.00 to \$10.00 per hour.

Positions/FTE: 3

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# Transfer Station

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## Mission Statement

The Transfer Station's mission is to provide a convenience station for the disposal of items that are not available for curbside pickup. The Transfer Station is open for public use on a limited basis.

## Description

The Transfer Station is open for public use on a limited basis. Current hours of operation 8am to 12pm Saturdays.

<u>GENERAL FUND EXPENSES</u>		12/13	12/13	13/14
<u>Sanitation – Dept. 017</u>	<u>CODE</u>	<u>BUDGETED</u>	<u>AMENDED</u>	<u>BUDGETED</u>
Salaries	101	3,735.00	590.00	3,900.00
FICA		287.00	45.00	300.00
Telephone	610	450.00	385.00	400.00
Sanitary Facilities		3,300.00	4,050.00	4,050.00
City Waste Disposal Fee		4,800.00	10,000.00	10,000.00
Tire Recycling	332	1,700.00	2,000.00	2,000.00
SubTotal		<b>14,272.00</b>	<b>17,070.00</b>	<b>20,650.00</b>

<u>GENERAL FUND EXPENSES</u>		12/13	12/13	13/14
<u>Cemetery – Dept. 019</u>	<u>CODE</u>	<u>BUDGETED</u>	<u>AMENDED</u>	<u>BUDGETED</u>
Contractual Srvs	331	8,000.00	650.00	0.00
General Supplies		500.00	500.00	500.00
Burial Sand		2,000.00	900.00	1,000.00
Equipment/Repairs		5,000.00	1,680.00	1,000.00
SubTotal		<b>15,500.00</b>	<b>3,730.00</b>	<b>2,500.00</b>

<u>GENERAL FUND EXPENSES</u>		12/13	12/13	13/14
<u>Airport – Dept. 020</u>	<u>CODE</u>	<u>BUDGETED</u>	<u>AMENDED</u>	<u>BUDGETED</u>
Electricity	620	2,000.00	1,815.00	2,000.00
Equipment Repair	730	300.00	1,200.00	1,500.00
SubTotal		<b>2,300.00</b>	<b>3,015.00</b>	<b>3,500.00</b>

<u>GENERAL FUND EXPENSES</u>		12/13	12/13	13/14
<u>Tax Office – Dept 005</u>	<u>CODE</u>	<u>BUDGETED</u>	<u>AMENDED</u>	<u>BUDGETED</u>
Advertising	320	300.00	300.00	300.00
Appraisal District	342	37,261.15	42,791.00	45,669.00
Tax Assessor/Collector	342.01	4,399.00	4,399.00	4,399.00
SubTotal		<b>41,960.15</b>	<b>47,490.00</b>	<b>50,368.00</b>

<u>GENERAL FUND EXPENSES</u>		12/13	12/13	13/14
<u>Community Promo.</u>	<u>CODE</u>	<u>BUDGETED</u>	<u>AMENDED</u>	<u>BUDGETED</u>
Meals on Wheels	820	400.00	400.00	400.00
Marlin Civic Center	840	2,400.00	2,400.00	2,400.00
Marlin Library	845	40,500.00	40,500.00	40,500.00
Marlin Volunteer Fire Dept	855	3,000.00	3,000.00	3,000.00
Youth Activities/Sports Event:	846	10,000.00	5,000.00	5,000.00
Park Improvements	841	20,000.00	0.00	2,000.00
ED Marketing Materials	847	2,000.00	250.00	1,000.00
SubTotal		<b>78,300.00</b>	<b>51,550.00</b>	<b>54,300.00</b>

<b><u>GENERAL FUND EXPENSES</u></b>		12/13	12/13	13/14
<b><u>Bond Payments – 010</u></b>	<b><u>CODE</u></b>	<b><u>BUDGETED</u></b>	<b><u>AMENDED</u></b>	<b><u>BUDGETED</u></b>
First State Bank Note Principa	889.4	15,500.00	15,500.00	15,500.00
First State Bank Note Interest		660.00	660.00	660.00
2010 Improv. Note Principal	888	95,000.00	95,000.00	95,000.00
2010 Improv. Note Interest		16,087.50	8,043.75	16,087.50
2010/1998 GO Refunding Prinic	888.3	108,000.00	48,268.75	0.00
2010/1998 GO Refunding Intere	889.3	6,547.50	7,275.00	0.00
SubTotal		<b>241,795.00</b>	<b>174,747.50</b>	<b>127,247.50</b>

Bond Payments

<b><u>GENERAL FUND EXPENSES</u></b>		12/13	12/13	13/14
<b><u>General Rehab Fund</u></b>	<b><u>CODE</u></b>	<b><u>BUDGETED</u></b>	<b><u>AMENDED</u></b>	<b><u>BUDGETED</u></b>
Contingency Fund		111,474.65	0.00	41,084.70
SubTotal		<b>111,474.65</b>	<b>0.00</b>	<b>41,084.70</b>

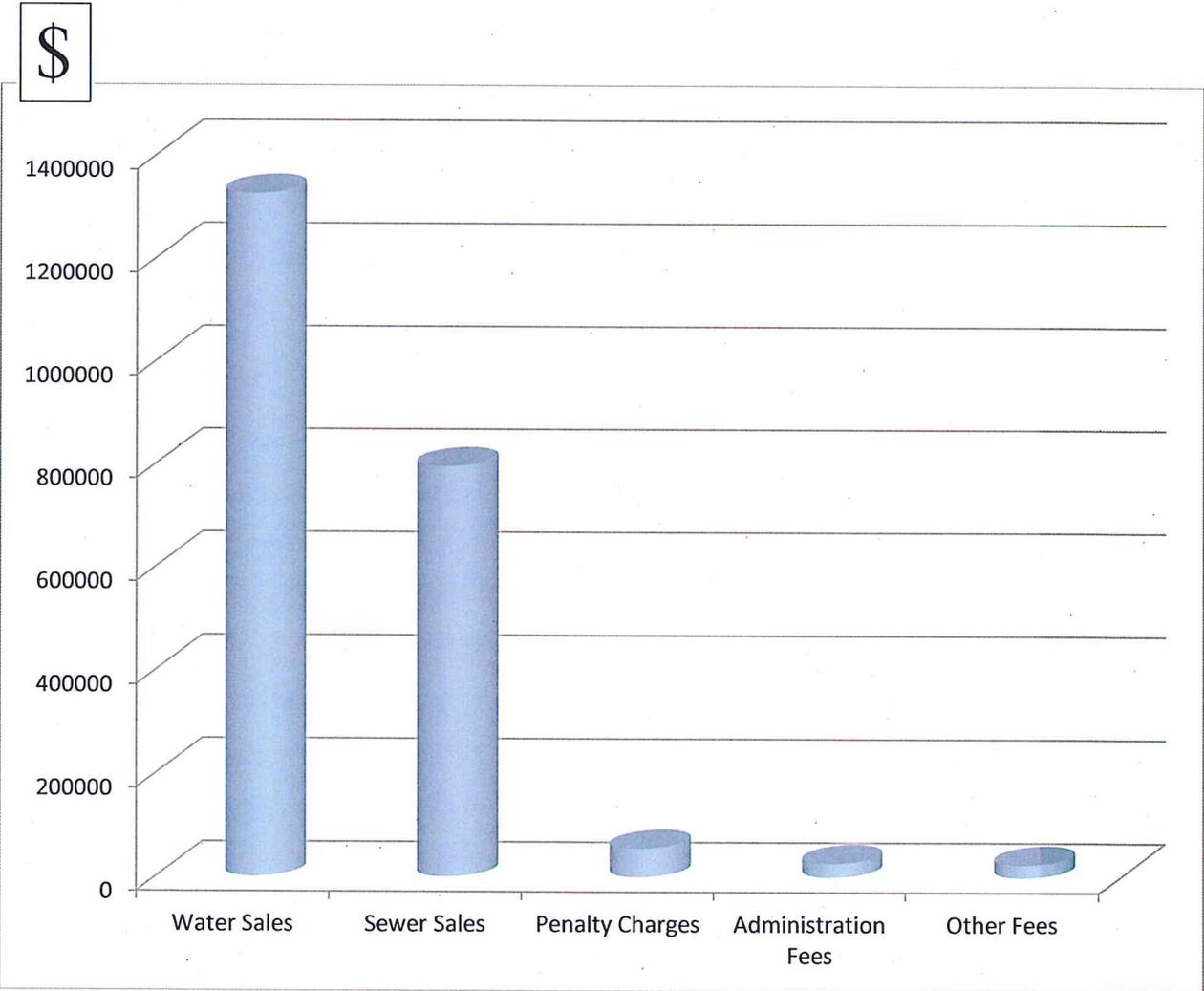
	12/13 <u>BUDGETED</u>	12/13 <u>AMENDED</u>	13/14 <u>BUDGETED</u>
<b>GENERAL FUND REVENUES</b>	2,680,601.00	2,458,073.50	2,363,603.00
<b>GENERAL FUND EXPENDITURES</b>	2,569,126.35	2,458,073.50	2,322,518.30
<b>TOTAL GENERAL FUND</b>	<b>111,474.65</b>	<b>0.00</b>	<b>41,084.70</b>

General Fund Totals

# Water Fund Revenues



# Water & Sewer Fund Revenues

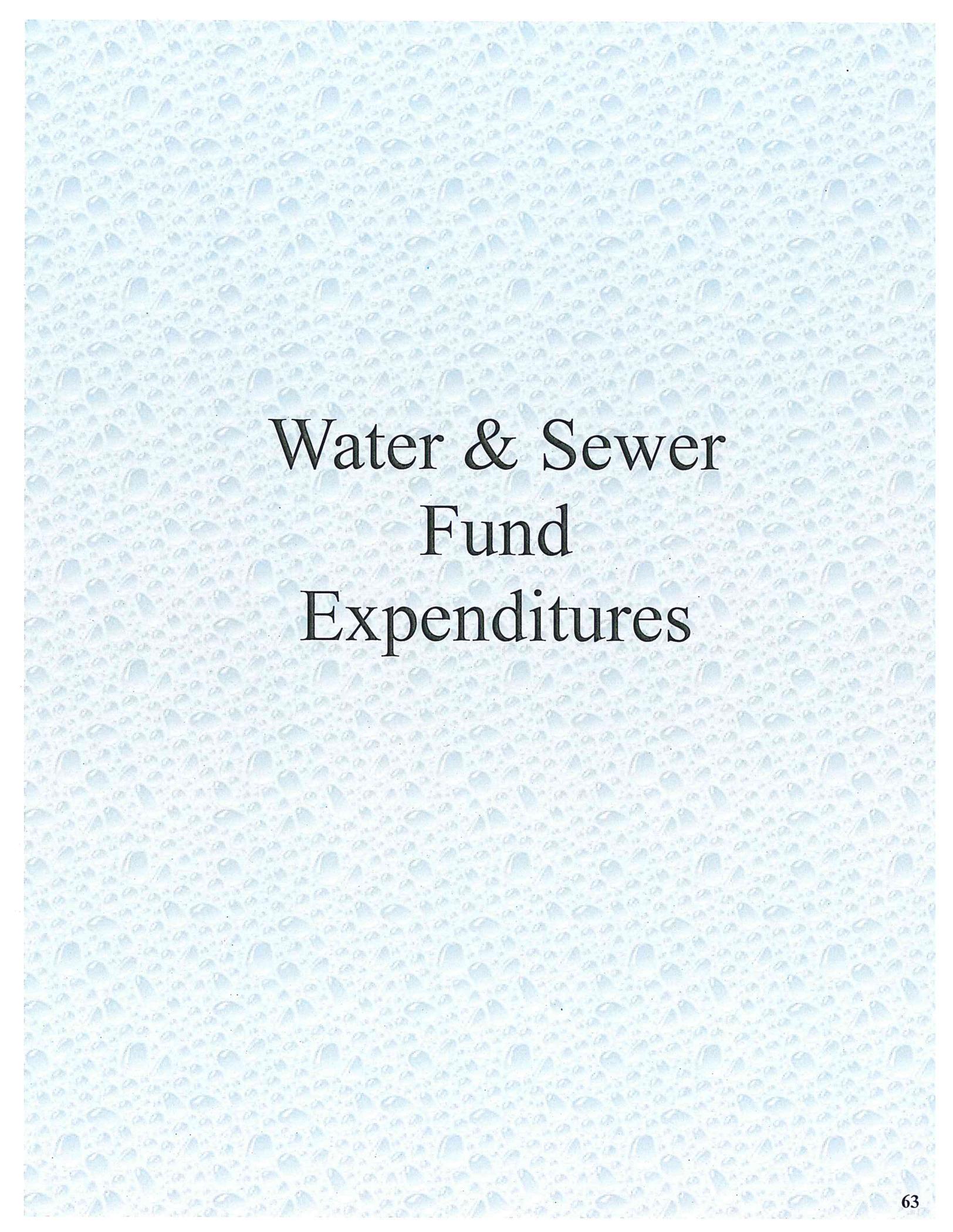


<u>WATER FUND REVENUE</u>		12/13	12/13	13/14
<u>Water/Sewer Charges/Fees</u>	<u>CODE</u>	<u>BUDGETED</u>	<u>AMENDED</u>	<u>BUDGETED</u>
Charge off Account	320	150.00	150.00	150.00
Water Sales	431	1,433,874.00	1,270,572.00	1,325,000.00
Mis. Water Sales	458	3,500.00	1,190.00	1,200.00
Sewer Service	432	832,018.00	776,292.00	795,000.00
Penalty Charges	433	50,000.00	55,624.00	55,000.00
Tap Fees	433	4,350.00	300.00	500.00
Return Check Fees	434	5,550.00	6,600.00	6,000.00
Admin Fee	435	20,820.00	26,679.00	26,679.00
New Connect Fee	436	34,050.00	0.00	0.00
Debt Service Charge	618.12	208,000.00	Moved to fund	Moved to fund
Reconnect Fee	437	3,801.00	3,960.00	4,000.00
Miscellaneous-Sludge Disposa	457	0.00	992.00	0.00
Cash Over/Under	438	0.00	0.00	0.00
Temporary Water Service	447.1	0.00	703.00	700.00
From Water Rehab			0.00	0.00
Water Lease		9,000.00	12,000.00	12,000.00
SubTotal		<b>2,680,113.00</b>	<b>2,292,819.00</b>	<b>2,226,229.00</b>

**PROPOSED ALLOCATION FOR BUDGET AMENDMENT**

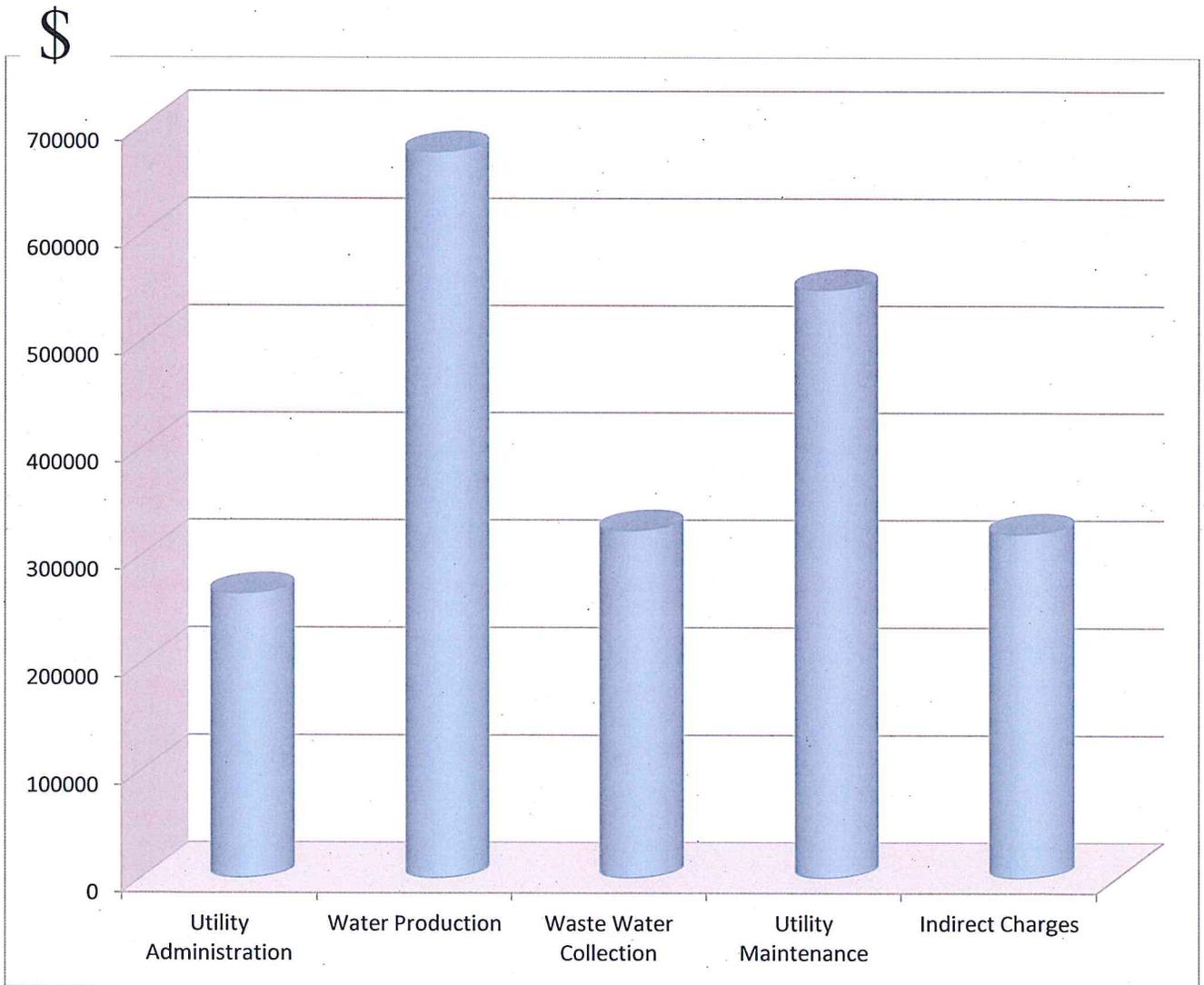
<b>TRANSFER ATRAZINE SETTLEMENT</b>	<b>78,205.00</b>
<b>LOAN TRANSFER WATER REHAB</b>	<b>59,552.00</b>
(Balance today \$78,975.80)	
<b>TOTAL FROM CONTINGENCY</b>	<b>137,757.00</b>

<u>WATER REHAB REVENUE</u>		12/13	12/13	13/14
<u>Rehab Revenue</u>	<u>CODE</u>	<u>BUDGETED</u>	<u>AMENDED</u>	<u>BUDGETED</u>
Water Rehab	431.1	75,000.00	156,418.00	160,000.00
SubTotal		<b>75,000.00</b>	<b>156,418.00</b>	<b>160,000.00</b>
<b>Balance Carry-Over</b>			239,369.91	
<b>Total Funds for FY</b>			<b>395,787.91</b>	



# Water & Sewer Fund Expenditures

# Water & Sewer Fund Expenditures



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# Utility Administration

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## Mission Statement

The Utility Administration Office is responsible for the billing and collection of water, sewer and sanitation receivables in a timely and accurate manner. The Utility Administration Office also provides services to the citizens of Marlin for billing questions and concerns, connects, disconnects, transfers meter readings, etc.

## Our Vision:

To be an efficient provider of superior water and wastewater service and a leader in the water industry.

## Our Mission is to:

- Provide professional customer service at all times.
- Provide accurate and timely services vital to the health and safety of Marlin citizens and our customers.
- Provide excellent response to the needs of our customers at a fair and reasonable cost.
- Value and respect our employees.
- Continuously plan for the future.

## Strategic Goals:

- Review current procedures and seek areas to improve.
- To have accurate water bills.
- Better customer service.
- Better office communications.
- Better organization.

## Manpower Summary

Water Office Supervisor	1.0
Permit Clerk	1.0
Data Clerk	2.0

<b>WATER FUND EXPENSES</b>		12/13	12/13	13/14
<b>Utility Admin.-Dept. 030</b>		<b>BUDGETED</b>	<b>AMENDED</b>	<b>BUDGETED</b>
<b>CODE</b>				
101	Salaries/Wages	108,503.20	108,835.00	113,392.00
	Overtime Compensation	3,000.00	2,778.00	3,300.00
	Comp Time	0.00	0.00	0.00
	Salary Total	111,503.20	111,713.00	116,692.00
110	Group Insurance	6,720.00	5,213.00	20,454.00
111	Life Benefit	250.00	181.00	In Above
115	FICA-City .0765%	8,529.99	8,546.00	9,359.00
116.01	Retirement-City .0706%	7,872.13	7,886.00	8,637.00
112	Incentive Pay	1,250.00	1,250.00	0.00
210	Office Supplies/Postage	11,000.00	17,052.00	15,052.00
225	Oil/Gas	200.00	248.00	200.00
226	General Supplies	1,700.00	1,474.00	1,700.00
311	Refunds	10,000.00	9,298.00	10,000.00
312	Chargebacks/Return	2,400.00	7,615.00	7,615.00
315	Insurance/Bonding	40,000.00	79,210.00	44,210.00
320	Advertising	1,250.00	0.00	1,250.00
330	Legal/Professional	10,000.00	4,100.00	5,000.00
331	Contractual Srvs	6,000.00	3,588.00	6,500.00
410	Office Equip/Maint	5,000.00	4,537.00	4,500.00
510	Personnel Training/Travel	500.00	600.00	600.00
610	Telephone	1,620.00	1,875.00	1,900.00
710	Vehicle Repair	0.00	0.00	0.00
815	Administrative	1,000.00	3,855.00	3,900.00
	Miscellaneous	0.00	0.00	0.00
919	Dept. Asset	0.00	0.00	0.00
920	Building/Grounds	15,000.00	0.00	7,000.00
	<b>SubTotal</b>	<b>241,795.32</b>	<b>268,241.00</b>	<b>264,569.00</b>

Utility Administration

2 Billing Clerks @ \$10.00 per hour in lieu of \$8.75 and \$8.96. (cost \$4,763.20)

Positions/FTE: 5.5

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# Water Production

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## Mission Statement

The mission of the Water Production Department is to supply quality water for household, industrial and fire fighter use at a reasonable rate, and to continue seeking a more cost effective method of producing and distributing potable water. The Water Treatment Plant is operated twenty-four (24) hours a day and must be monitored closely to ensure that quality water is produced at all times to meet state and federal water quality requirements.

## Description

The Water Production Plant is operated by a certified water license holder. It is monitored 24 hours a day to ensure that quality water is produced at all times to meet state and federal water quality regulations. The plant is a recently constructed facility with state of the art capabilities and micro-filtration system. Construction complete in 2009.

## Manpower Summary

Water Superintendant	1.0
Crewleader/Operator	1.0
Operator Techs	5.0

**WATER FUND EXPENSES**

**Water Plant - Dept. 031**

		12/13	12/13	13/14
	<u>CODE</u>	<u>BUDGETED</u>	<u>AMENDED</u>	<u>BUDGETED</u>
Salaries/Wages	101	227,263.58	180,479.00	172,261.00 *
Overtime Compensation		10,000.00		5,000.00
Comp Time		0.00		
Salary Total		237,263.58	180,479.00	177,261.00
Group Insurance	110	20,187.00	24,120.00	28,635.60
Life Benefit	111	400.00	585.00	In Above
FICA-City .0765%	115	18,199.77	13,806.00	17,640.00
Retirement-City .0706%	116.01	16,570.81	12,742.00	16,279.00
Incentive Pay	112	2,000.00	1,500.00	0.00
Office Supplies	210	750.00	925.00	1,000.00
Chemicals	220	205,000.00	100,000.00	120,000.00
Oil/Gas	225	10,000.00	3,152.00	3,000.00
General Supplies	226	5,000.00	5,555.00	5,000.00
Uniforms	255	2,000.00	1,035.00	2,000.00
Advertising	320	500.00	967.00	1,000.00
Contractual Srvs	331	45,000.00	50,000.00	40,000.00 **
340 Engineering	340	5,000.00	4,574.00	5,000.00
Personnel Training/Travel	510	5,000.00	4,369.00	4,000.00
Dues	530	2,500.00	430.00	900.00
Telephone	610	3,000.00	2,220.00	3,000.00
Electricity	620	125,000.00	146,415.00	120,000.00
Vehicle Repair	710	2,500.00	420.00	1,500.00
Building Repair	720	10,000.00	3,750.00	2,500.00
Equipment Repair	730	10,000.00	50,000.00	10,000.00
Sample Testing Fees	800	15,000.00	13,228.00	13,500.00
Water Rights Contract	810	75,000.00	75,000.00	75,000.00
Administrative	815	1,300.00	1,768.00	1,800.00
Agreed Order	919	0.00	6,811.00	6,000.00
Building/Grounds	920	10,000.00	12,205.00	5,000.00
Machinery/Equipment	925	25,000.00	30,000.00	16,500.00
SubTotal		<b>852,171.16</b>	<b>746,056.00</b>	<b>676,515.60</b>

Water Treatment Plant

\*Salary for Public Works Director at \$42,276 included in budget/line item.

**Start Date (1-1-14)**

\*\*Includes Aqua-Claire (Ali) at \$20,000

\*\*Includes Koch Maintenance Agreement with 2 visits for \$13,500

**Positions/FTE: 5.5**

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# Waste Water Collection

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## Mission Statement

The mission of the Wastewater Collection Department is to continue upgrading the system and have a dependable method of transportation for the wastewater collection of Marlin and allow a safer and healthier environment for the public utility maintenance personnel.

## Description

The Wastewater Collection department is responsible for the location, maintenance and repairs to lift stations.

## Manpower Summary

Wastewater Operator Crew and Asst. Crew Leader 1.0

**WATER FUND EXPENSES**

**Sewer – Dept. 032**

	<u>CODE</u>	<u>12/13 BUDGETED</u>	<u>12/13 AMENDED</u>	<u>13/14 BUDGETED</u>
Salaries/Wages	101	51,292.80	61,339.00	62,213.00
Overtime Compensation		7,500.00	18,022.00	4,000.00
Comp Time		0.00	0.00	0.00
Salary Total		58,792.80	79,361.00	66,213.00
Group Insurance	110	6,729.00	6,729.00	8,181.60
Life Benefit	111	65.00	82.00	In Above
FICA-City .0765%	115	4,497.65	6,071.00	5,600.00
Retirement-City .0706%	116.01	4,150.77	5,602.00	5,166.00
Incentive Pay	112	500.00	500.00	500.00
Office Supplies	210	300.00	0.00	300.00
Chemicals	220	60,000.00	50,000.00	55,000.00
Oil/Gas	225	7,000.00	6,253.00	7,000.00
General Supplies	226	4,000.00	1,600.00	2,000.00
Uniforms	255	600.00	608.00	600.00
Advertising	320	200.00	30.00	100.00
Engineering	340	5,000.00	14,454.00	11,000.00
Personnel Training/Travel	510	1,200.00	1,200.00	1,500.00
Telephone	610	1,700.00	2,000.00	2,000.00
Electricity	620	80,000.00	70,000.00	70,000.00
Vehicle Repair	710	5,000.00	500.00	3,000.00
Building Repair	720	1,500.00	0.00	500.00
Equipment Repair	730	12,000.00	11,753.00	12,000.00
Samples Testing Fee	800	15,000.00	7,800.00	10,000.00
Machinery/Equipment	925	5,500.00	800.00	5,500.00
Hobby Lift Station	925.01	12,000.00	775.00	1,500.00
McDonalds' Lift Station	925.02	5,000.00	775.00	1,500.00
City Park Lift Station	925.03	5,000.00	130.00	1,000.00
Lift Station TYC/Vernell	925.04	5,000.00	3,000.00	2,000.00
Lift Station Rock Dam	925.05	5,000.00	0.00	1,000.00
Water Plant Lift Station	925.06	5,000.00	0.00	1,000.00
Part Street Lift Station	925.07	5,000.00	515.00	2,000.00
WWTP Lift Station	925.08	5,000.00	0.00	2,000.00
Annual TCEQ Permits	926	36,000.00	50,000.00	45,000.00
SubTotal		<b>356,735.22</b>	<b>320,538.00</b>	<b>323,160.60</b>

Sewer Plant

Positions/FTE: 2

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# Water Utility

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## Mission Statement

The mission of the Water Utility Department is to upgrade the system and develop and implement preventative maintenance programs, which will enable crews to effectively perform their jobs in a professional manner and ensure the public a continued supply of water with the least amount of service interruptions.

## Description

The Water Utility Department currently has a preventative maintenance program, which includes hydrants, valves, distribution lines, and all equipment. This department is responsible for the maintenance of all water meters. All maintenance personnel are currently being trained and certified in all areas involving increased productivity and safety awareness which will result in public satisfaction and economical operating procedures for all maintenance personnel.

## Manpower Summary

Public Works Supervisor	1.0
Crewleader	1.0
Equipment Operator	2.0
Laborers	3.0
Meter Readers	2.0

**WATER FUND EXPENSES**

**Utilities – Dept. 033**

	<u>CODE</u>	<u>12/13</u> <u>BUDGETED</u>	<u>12/13</u> <u>AMENDED</u>	<u>13/14</u> <u>BUDGETED</u>
Salaries/Wages	101	239,870.00	262,592.00	229,445.00
Overtime Compensation		30,000.00	47,850.00	20,000.00
Comp Time		0.00	0.00	0.00
Salary Total		269,870.00	310,442.00	249,445.00
Group Insurance	110	33,646.00	26,198.00	36,817.20
Life Benefit	111	300.00	215.00	In Above
FICA-City .0765%	115	20,645.05	23,749.00	25,099.00
Retirement-City .0706%	116.01	19,052.82	21,917.00	23,164.00
Incentive Pay	112	2,750.00	2,750.00	2,750.00
Chemicals	220	1,000.00	0.00	500.00
Oil/Gas	225	25,000.00	26,069.00	27,000.00
General Supplies	226	20,000.00	14,500.00	15,000.00
Valve/Hydrant Replacement	226.01	10,000.00	600.00	5,000.00
Water Line Maintenance	226.02	30,000.00	45,600.00	20,000.00
Sewer Line Maintenance	226.03	20,000.00	16,200.00	10,000.00
Water Service Maintenance	226.04	40,000.00	42,000.00	39,000.00
Gravel & Asphalt	230	5,000.00	13,087.00	11,000.00
Uniforms	255	3,000.00	4,438.00	4,400.00
Advertising	320	0.00	0.00	0.00
Contractual Srvs	331	9,000.00	400.00	2,000.00
Personnel Training/Travel	510	2,000.00	1,900.00	2,000.00
Telephone	610	2,300.00	2,204.00	2,300.00
Vehicle Repairs	710	20,000.00	550.00	5,000.00
Equipment Repair	730	30,000.00	45,000.00	25,000.00
Administrative	815	1,000.00	65.00	500.00
Vehicle	915	15,000.00	9,000.00	10,000.00
Machinery/Equipment		0.00	0.00	0.00
Building/Grounds	920	5,000.00	1,100.00	32,000.00 *
SubTotal		<b>624,563.87</b>	<b>607,984.00</b>	<b>547,975.20</b>

Utility Maintenance

\* Mowing Contract

Positions/FTE: 9

<i>WATER FUND EXPENSES</i>		12/13	12/13	13/14
<u>Transfers</u>	<u>CODE</u>	<u>BUDGETED</u>	<u>AMENDED</u>	<u>BUDGETED</u>
Transfer Out to General	881	Change Wording	Change Wording	Change Wording
SubTotal		0.00	0.00	0.00

<i>WATER FUND EXPENSES</i>		12/13	12/13	13/14
<u>*Admin. Indirect Charges</u>	<u>CODE</u>	<u>BUDGETED</u>	<u>AMENDED</u>	<u>BUDGETED</u>
City Administration Charges		118,400.00	118,400.00	112,550.00
City Secretary Charges		21,500.00	21,500.00	21,500.00
Finance Office Charges		11,500.00	11,500.00	11,500.00
Municipal Building Charges		14,300.00	14,300.00	9,150.00
Fire Department Flushing		6,300.00	6,300.00	6,300.00
Street Department Charges		178,000.00	178,000.00	159,000.00
<b>Total from Water/Sewer</b>		<b>350,000.00</b>	<b>350,000.00</b>	<b>320,000.00</b>

<i>WATER FUND EXPENSES</i>		12/13	12/13	13/14
<u>Grant Match</u>	<u>CODE</u>	<u>BUDGETED</u>	<u>AMENDED</u>	<u>BUDGETED</u>
2011/2012 TDHCA Surveys		0.00	0.00	0.00
2009/2010 TxCDBG ORCA		0.00	0.00	0.00
SubTotal		0.00	0.00	0.00

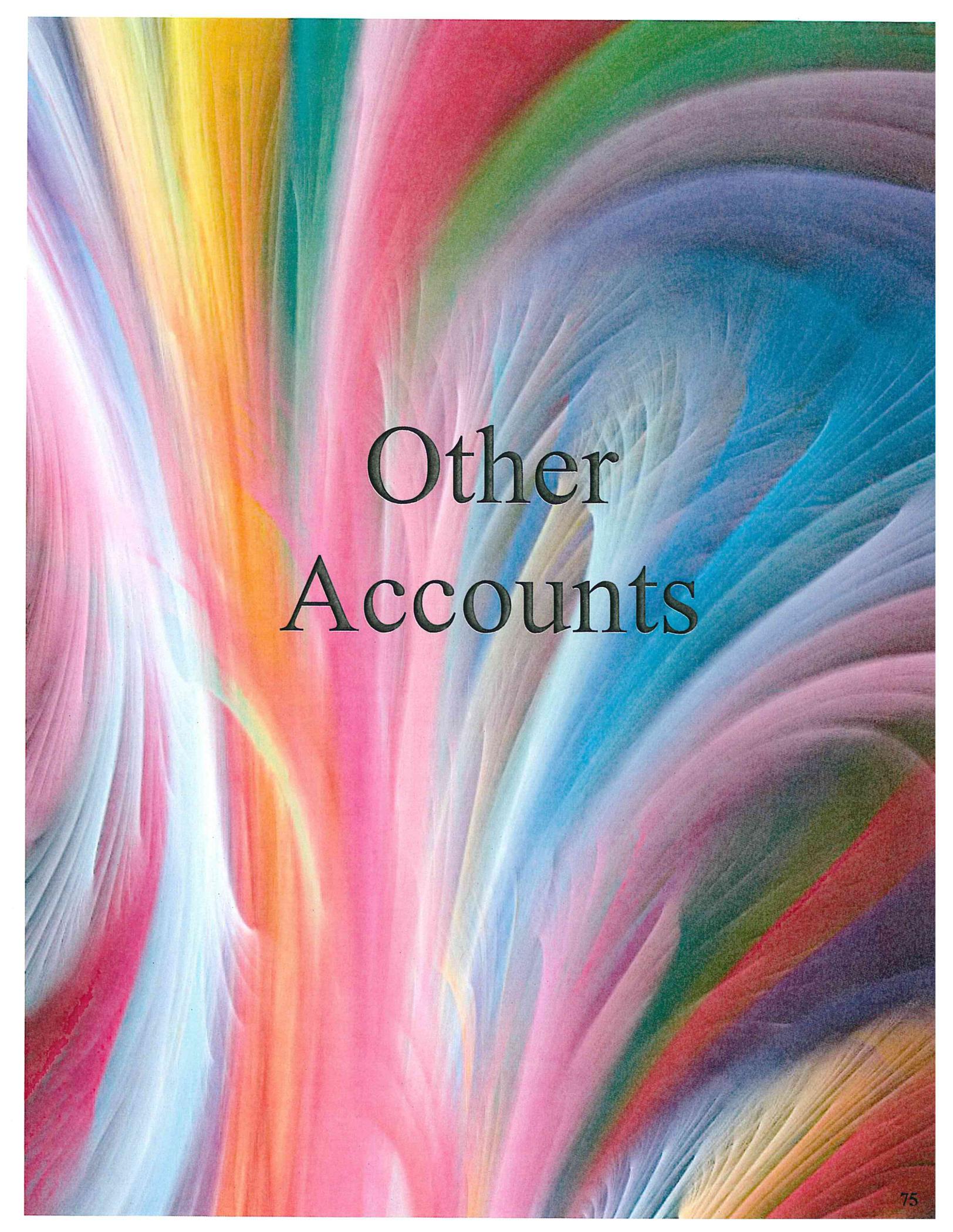
<i>WATER FUND EXPENSES</i>		12/13	12/13	13/14
<u>TCEQ Fine Negotiation</u>	<u>CODE</u>	<u>BUDGETED</u>	<u>AMENDED</u>	<u>BUDGETED</u>
3 Year Settlement- Agreed Order		10,000.00	0.00	0.00
SubTotal		10,000.00	0.00	0.00

<i>WATER FUND EXPENSES</i>		12/13	12/13	13/14
<u>Bond Indebtedness – Dept. 0</u>	<u>CODE</u>	<u>BUDGETED</u>	<u>AMENDED</u>	<u>BUDGETED</u>
Water Fund Debt Portion	888.3	182,002.50	0.00	70,500.00
SubTotal		182,002.50	0.00	70,500.00

Other Water Expenses

	<u>12/13</u> <u>BUDGETED</u>	<u>12/13</u> <u>AMENDED</u>	<u>13/14</u> <u>BUDGETED</u>
<b>WATER AND SEWER FUND REVENUES</b>	2,680,113.00	2,292,819.00	2,226,229.00
<b>WATER AND SEWER FUND EXPENDITURES</b>	2,617,268.07	2,292,819.00	2,202,720.40
<b>TOTAL WATER &amp; SEWER FUND</b>	62,844.93	0.00	23,508.60

Water Sewer Fund Totals



# Other Accounts

<u>MUNICIPAL COURT FUND</u>		12/13	12/13	13/14
<u>INCOME</u>	<u>CODE</u>	<u>BUDGETED</u>	<u>AMENDED</u>	<u>BUDGETED</u>
Court Fines and Fees		425,000.00	233,000.00	233,000.00
Warrant Fees		15,000.00	5,200.00	5,000.00
Collection Fees		15,000.00	12,252.00	12,000.00
SubTotal		<b>455,000.00</b>	<b>250,452.00</b>	<b>250,000.00</b>

<u>EXPENSE</u>	<u>CODE</u>	<u>BUDGETED</u>	<u>AMENDED</u>	<u>BUDGETED</u>
State Comptroller		143,500.00	115,016.00	81,550.00
Due to General Fund		265,000.00	122,984.00	156,450.00
Collection Fees		14,000.00	12,252.00	12,000.00
SubTotal		<b>422,500.00</b>	<b>250,252.00</b>	<b>250,000.00</b>

<u>COURT TECHNOLOGY FUND</u>		12/13	12/13	13/14
<u>INCOME</u>	<u>CODE</u>	<u>BUDGETED</u>	<u>AMENDED</u>	<u>BUDGETED</u>
Interest Income		0.00	0.00	0.00
General Income		1,805.35	3,765.00	3,765.00
SubTotal		<b>1,805.35</b>	<b>3,765.00</b>	<b>3,765.00</b>

<u>EXPENSE</u>	<u>CODE</u>	<u>BUDGETED</u>	<u>AMENDED</u>	<u>BUDGETED</u>
General Expense	226.1	1,805.35	100.00	2,850.00
SubTotal		<b>1,805.35</b>	<b>100.00</b>	<b>2,850.00</b>

<u>COURT SECURITY FUND</u>		12/13	12/13	13/14
<u>INCOME</u>	<u>CODE</u>	<u>BUDGETED</u>	<u>AMENDED</u>	<u>BUDGETED</u>
Interest Income				0.00
General Income	226.1	109.35	2,850.00	2,850.00
SubTotal		<b>109.35</b>	<b>2,850.00</b>	<b>2,850.00</b>

<u>EXPENSE</u>	<u>CODE</u>	<u>BUDGETED</u>	<u>AMENDED</u>	<u>BUDGETED</u>
General Expense	226.1	1,500.00	2,850.00	2,850.00
SubTotal		<b>1,500.00</b>	<b>2,850.00</b>	<b>2,850.00</b>

<u>JUVENILE CASE MANAGER FUND</u>		12/13	12/13	13/14
<u>INCOME</u>	<u>CODE</u>	<u>BUDGETED</u>	<u>AMENDED</u>	<u>BUDGETED</u>
Interest Income				0.00
General Income	226.1			8,629.00
SubTotal		<b>0.00</b>	<b>0.00</b>	<b>8,629.00</b>

<u>EXPENSE</u>	<u>CODE</u>	<u>BUDGETED</u>	<u>AMENDED</u>	<u>BUDGETED</u>
Expense to MISD	226.1			8,629.00
SubTotal		<b>0.00</b>	<b>0.00</b>	<b>8,629.00</b>

Other Bank Funds

**CITY REFUSE FUND**

<u>INCOME</u>	<u>CODE</u>	12/13 <u>BUDGETED</u>	12/13 <u>AMENDED</u>	13/14 <u>BUDGETED</u>
Sanitation Charges	433	600,000.00	588,789.00	588,789.00
Sanitation Tax	429	48,000.00	41,986.00	41,986.00
Fuel Surcharge	430	50,000.00	57,204.00	57,204.00
SubTotal		<b>698,000.00</b>	<b>687,979.00</b>	<b>687,979.00</b>

<u>EXPENSE</u>	<u>CODE</u>	<u>BUDGETED</u>	<u>AMENDED</u>	<u>BUDGETED</u>
Contractual Services	331	550,330.00	548,430.00	550,330.00
Sanitation Tax	500	42,741.00	41,985.00	41,986.00
Transfer G.F.	730	50,000.00	50,000.00	50,000.00
SubTotal		<b>643,071.00</b>	<b>640,415.00</b>	<b>642,316.00</b>

**HOTEL MOTEL TAX FUND**

<u>INCOME</u>	<u>CODE</u>	12/13 <u>BUDGETED</u>	12/13 <u>AMENDED</u>	13/14 <u>BUDGETED</u>
Interest Income		0.00	0.00	0.00
Hotel/Motel Tax	107	45,000.00	70,000.00	65,000.00
SubTotal		<b>45,000.00</b>	<b>70,000.00</b>	<b>65,000.00</b>

<u>EXPENSE</u>	<u>CODE</u>	<u>BUDGETED</u>	<u>AMENDED</u>	<u>BUDGETED</u>
Chamber of Commerce 90%		40,000.00	65,000.00	45,000.00
City Contribution		0.00	0.00	0.00
E.D Marketing/Tourism/Parks		10,000.00	1,000.00	20,000.00
SubTotal		<b>50,000.00</b>	<b>66,000.00</b>	<b>65,000.00</b>

**ANIMAL SHELTER FUND**

<u>INCOME</u>	<u>CODE</u>	12/13 <u>BUDGETED</u>	12/13 <u>AMENDED</u>	13/14 <u>BUDGETED</u>
Interest Income		0.00	0.00	
Donations Income	730	3,951.42	29.00	3,984.00
SubTotal		<b>3,951.42</b>	<b>29.00</b>	<b>3,984.00</b>

<u>EXPENSE</u>	<u>CODE</u>	<u>BUDGETED</u>	<u>AMENDED</u>	<u>BUDGETED</u>
General Expense	226.1	3,951.42	0.00	3,984.00
SubTotal		<b>3,951.42</b>	<b>0.00</b>	<b>3,984.00</b>

**NATIONAL NIGHT OUT FUND**

<u>INCOME</u>	<u>CODE</u>	12/13 <u>BUDGETED</u>	12/13 <u>AMENDED</u>	13/14 <u>BUDGETED</u>
Interest Income		0.00	0.00	0.00
Donation Income		0.00	1,000.00	1,500.00
General Income		429.63	0.00	0.00
SubTotal		<b>429.63</b>	<b>1,000.00</b>	<b>1,500.00</b>

<u>EXPENSE</u>	<u>CODE</u>	<u>BUDGETED</u>	<u>AMENDED</u>	<u>BUDGETED</u>
General Expense	226.1	429.63	303.85	2,203.00
SubTotal		<b>429.63</b>	<b>303.85</b>	<b>2,203.00</b>

**DRUG CONFISCATION FUND**

<u>INCOME</u>	<u>CODE</u>	12/13 <u>BUDGETED</u>	12/13 <u>AMENDED</u>	13/14 <u>BUDGETED</u>
Interest income		0.00	0.00	0.00
General Income		849.62	0.00	850.00
SubTotal		<b>849.62</b>	<b>0.00</b>	<b>850.00</b>

<u>EXPENSE</u>	<u>CODE</u>	<u>BUDGETED</u>	<u>AMENDED</u>	<u>BUDGETED</u>
General Expense		849.62	0.00	850.00
SubTotal		<b>849.62</b>	<b>0.00</b>	<b>850.00</b>

**GF IMPROVEMENT FUND**

<u>INCOME</u>	<u>CODE</u>	12/13 <u>BUDGETED</u>	12/13 <u>AMENDED</u>	13/14 <u>BUDGETED</u>
Interest Income		0.00	0.00	0.00
General Income	226.1	96,858.00	21,239.00	100,239.00
SubTotal		<b>96,858.00</b>	<b>21,239.00</b>	<b>100,239.00</b>

<u>EXPENSE</u>	<u>CODE</u>	<u>BUDGETED</u>	<u>AMENDED</u>	<u>BUDGETED</u>
General Expense	226.1	96,858.00	78,205.69	0.00
Street Repair		0.00	0.00	80,000.00
Equipment Purchase		0.00	0.00	20,239.00
Equipment Repair	730	0.00	0.00	0.00
SubTotal		<b>96,858.00</b>	<b>78,205.69</b>	<b>100,239.00</b>

**DINGRANDO PARK FUND**

<b><u>INCOME</u></b>	<b><u>CODE</u></b>	<b><u>12/13</u></b> <b><u>BUDGETED</u></b>	<b><u>12/13</u></b> <b><u>AMENDED</u></b>	<b><u>13/14</u></b> <b><u>BUDGETED</u></b>
Interest Income		0.00	0.00	0.00
Donation Income		2,316.36	0.00	2,316.36
SubTotal		<b>2,316.36</b>	<b>0.00</b>	<b>2,316.36</b>

<b><u>EXPENSE</u></b>	<b><u>CODE</u></b>	<b><u>BUDGETED</u></b>	<b><u>AMENDED</u></b>	<b><u>BUDGETED</u></b>
General Expense *	226.1	2,316.36	1,920.32	398.15
SubTotal		<b>2,316.36</b>	<b>1,920.32</b>	<b>398.15</b>

Other Bank Funds

**FIRE DEPARTMENT FUND**

		12/13	12/13	13/14
<u>INCOME</u>	<u>CODE</u>	<u>BUDGETED</u>	<u>AMENDED</u>	<u>BUDGETED</u>
Donation Income		1,000.53	500.00	2,300.53
Grant Income		0.00	0.00	0.00
SubTotal		<b>1,000.53</b>	<b>500.00</b>	<b>2,300.53</b>

<u>EXPENSE</u>	<u>CODE</u>	<u>BUDGETED</u>	<u>AMENDED</u>	<u>BUDGETED</u>
General Expense	226.1	1,000.53	500.00	2,300.53
Equipment Repair	730	0.00	0.00	0.00
SubTotal		<b>1,000.53</b>	<b>500.00</b>	<b>2,300.53</b>

**MAIN STREET FUND**

		12/13	12/13	13/14
<u>INCOME</u>	<u>CODE</u>	<u>BUDGETED</u>	<u>AMENDED</u>	<u>BUDGETED</u>
Interest Income		0.00	0.00	0.00
General Income		6,015.49	0.00	0.00
SubTotal		<b>6,015.49</b>	<b>0.00</b>	<b>0.00</b>

<u>EXPENSE</u>	<u>CODE</u>	<u>BUDGETED</u>	<u>AMENDED</u>	<u>BUDGETED</u>
General Expense	226.1	6,016.00	6,019.48	0.00
SubTotal		<b>6,016.00</b>	<b>6,019.48</b>	<b>0.00</b>

**CITY PARK FUND**

		12/13	12/13	13/14
<u>INCOME</u>	<u>CODE</u>	<u>BUDGETED</u>	<u>AMENDED</u>	<u>BUDGETED</u>
Interest Income		0.00	0.00	
General Income		1,392.21	0.00	1,393.49
SubTotal		<b>1,392.21</b>	<b>0.00</b>	<b>1,393.49</b>

<u>EXPENSE</u>	<u>CODE</u>	<u>BUDGETED</u>	<u>AMENDED</u>	<u>BUDGETED</u>
General Expense	226.1	1,392.21	0.00	1,393.49
SubTotal		<b>1,392.21</b>	<b>0.00</b>	<b>1,393.49</b>

**ALL KIDS PLAY FUND**

<u>INCOME</u>	<u>CODE</u>	12/13 <u>BUDGETED</u>	12/13 <u>AMENDED</u>	13/14 <u>BUDGETED</u>
Interest Income		0.00	0.00	0.00
Donation Income		4,662.42	1,850.00	922.61
SubTotal		<b>4,662.42</b>	<b>1,850.00</b>	<b>922.61</b>

<u>EXPENSE</u>	<u>CODE</u>	<u>BUDGETED</u>	<u>AMENDED</u>	<u>BUDGETED</u>
General Expense	226.1	4,662.42	0.00	922.61
Equipment Repair	730	0.00	1,850.00	0.00
SubTotal		<b>4,662.42</b>	<b>1,850.00</b>	<b>922.61</b>

**SEIZURE FUND**

<u>INCOME</u>	<u>CODE</u>	12/13 <u>BUDGETED</u>	12/13 <u>AMENDED</u>	13/14 <u>BUDGETED</u>
Interest Income		0.00	0.00	0.00
General Income		914.78	936.85	374.90
SubTotal		<b>914.78</b>	<b>936.85</b>	<b>374.90</b>

<u>EXPENSE</u>	<u>CODE</u>	<u>BUDGETED</u>	<u>AMENDED</u>	<u>BUDGETED</u>
General Expense	226.1	914.78	0.00	374.90
SubTotal		<b>914.78</b>	<b>0.00</b>	<b>374.90</b>

**ANNUAL MUSIC FESTIVAL**

<u>INCOME</u>	<u>CODE</u>	12/13 <u>BUDGETED</u>	12/13 <u>AMENDED</u>	13/14 <u>BUDGETED</u>
Donation Income		2,498.11	2,174.40	3,743.69
SubTotal		<b>2,498.11</b>	<b>2,174.40</b>	<b>3,743.69</b>

<u>EXPENSE</u>	<u>CODE</u>	<u>BUDGETED</u>	<u>AMENDED</u>	<u>BUDGETED</u>
General Expense	226.1	2,498.11	21.98	3,743.69
SubTotal		<b>2,498.11</b>	<b>21.98</b>	<b>3,743.69</b>

**YOUTH ACTIV/SCHLO. FUND**

<u>INCOME</u>	<u>CODE</u>	12/13 <u>BUDGETED</u>	12/13 <u>AMENDED</u>	13/14 <u>BUDGETED</u>
Donation Income		2,300.00	1,085.16	3,300.00
SubTotal		<b>2,300.00</b>	<b>1,085.16</b>	<b>3,300.00</b>

<u>EXPENSE</u>	<u>CODE</u>	<u>BUDGETED</u>	<u>AMENDED</u>	<u>BUDGETED</u>
Baseball Activity		0.00	0.00	0.00
Football Sponsorship		0.00	0.00	100.00
Track Sponsorship		0.00	200.00	200.00
Baseball Sponsorship		0.00	0.00	0.00
Basketball Schlorship		0.00	0.00	200.00
Little League Sponsorship		0.00	0.00	200.00
General Expense-Ed Schlorship		2,300.00	2,600.00	2,600.00
SubTotal		<b>2,300.00</b>	<b>2,800.00</b>	<b>3,300.00</b>

**INTEREST & SINKING**

**FUNDS HOLDING**

<u>INCOME</u>	<u>CODE</u>	12/13 <u>BUDGETED</u>	12/13 <u>AMENDED</u>	13/14 <u>BUDGETED</u>
Interest Income		0.00	0.00	0.00
Secure Deposits		19.28	19.28	19.28
SubTotal		<b>19.28</b>	<b>19.28</b>	<b>19.28</b>

<u>EXPENSE</u>	<u>CODE</u>	<u>BUDGETED</u>	<u>AMENDED</u>	<u>BUDGETED</u>
Secure Release for Debt		19.28	19.28	19.28
SubTotal		<b>19.28</b>	<b>19.28</b>	<b>19.28</b>

**WATER REHAB FUND**

<u>INCOME</u>	<u>CODE</u>	<u>12/13 BUDGETED</u>	<u>12/13 AMENDED</u>	<u>13/14 BUDGETED</u>
Water Rehab Fees	431.1	160,000.00	160,000.00	160,000.00
SubTotal		<b>160,000.00</b>	<b>160,000.00</b>	<b>160,000.00</b>
Carryover from Prior FY			239,369.91	
			<b>399,369.91</b>	

<u>EXPENSES</u>		<u>BUDGETED</u>	<u>AMENDED</u>	<u>BUDGETED</u>
Approved Resolutions			28,057.04	
New Debt TWDB 2012		85,000.00	58,369.75	121,739.50
Utility Street Repairs	331	25,000.00		
Oil & Gas	225	0.00		
Gravel/Asphalt/Conrt Repairs	230	10,000.00		
Valve, Hydrant, Meter Replac	226.01	0.00		
Water Line Maintenance Repa	226.02	25,000.00	6,676.94	
Sewer Line Maintenance Repa	226.03	15,000.00		
Machinery/Equipment	925	0.00		
EMR Emerg Water Plant Repa	925	0.00	268,333.42	15,000.00
Total Expense		<b>160,000.00</b>	<b>361,437.15</b>	<b>136,739.50</b>

Pending

**CONSUMER DEPOSIT FUND**

<u>INCOME</u>	<u>CODE</u>	12/13 <u>BUDGETED</u>	12/13 <u>AMENDED</u>	13/14 <u>BUDGETED</u>
New Consumer Deposit		34,050.00	28,000.00	28,000.00
SubTotal		<b>34,050.00</b>	<b>28,000.00</b>	<b>28,000.00</b>

<u>EXPENSE</u>	<u>CODE</u>	<u>BUDGETED</u>	<u>AMENDED</u>	<u>BUDGETED</u>
Water Fund		17,398.54	0.00	0.00
Closed Account Refund		0.00	11,000.00	11,000.00
SubTotal		<b>17,398.54</b>	<b>11,000.00</b>	<b>11,000.00</b>

**I & SINKING**

**WATER DEBT SERVICE FUND**

<u>INCOME</u>	<u>CODE</u>	12/13 <u>BUDGETED</u>	12/13 <u>AMENDED</u>	13/14 <u>BUDGETED</u>
Debt Service Fees		208,000.00	175,000.00	210,000.00
Interest Income		0.00		
Transfer from Water		182,002.50		70,550.00
Transfer from CarryOver		0.00		103,525.80
Transfer from Water Rehab		112,420.00	58,369.75	121,739.50
SubTotal		<b>502,422.50</b>	<b>233,369.75</b>	<b>505,815.30</b>

<u>EXPENSE</u>	<u>CODE</u>	<u>BUDGETED</u>	<u>AMENDED</u>	<u>BUDGETED</u>
2010/1998 GO Refunding Prinic	888.3	132,000.00	191,731.25	240,000.00
2010/1998 GO Refunding Intere	889.3	8,002.00	0.00	14,550.00
Rev Series 2005A CWSRF Principal		15,000.00	15,000.00	15,000.00
Rev Series 2005B DWSRF Principal		235,000.00	235,000.00	235,000.00
SubTotal		<b>390,002.00</b>	<b>441,731.25</b>	<b>504,550.00</b>

**BRUSHY CREEK FUND**

<u>INCOME</u>	<u>CODE</u>	12/13 <u>BUDGETED</u>	12/13 <u>AMENDED</u>	13/14 <u>BUDGETED</u>
Interest Income		0.00	0.00	0.00
General Income		91,088.50		
SubTotal		<b>91,088.50</b>	<b>0.00</b>	<b>0.00</b>

<u>EXPENSE</u>	<u>CODE</u>	<u>BUDGETED</u>	<u>AMENDED</u>	<u>BUDGETED</u>
General Expense		91,088.50		
SubTotal		<b>91,088.50</b>	<b>0.00</b>	<b>0.00</b>

TWDB

CLEAN WATER 2005A FUND

<u>INCOME</u>	<u>CODE</u>	12/13 <u>BUDGETED</u>	12/13 <u>AMENDED</u>	13/14 <u>BUDGETED</u>
Interest Income		0.00	0.00	0.00
Grant Income		180,600.00		
SubTotal		<b>180,600.00</b>	<b>0.00</b>	<b>0.00</b>

<u>EXPENSE</u>	<u>CODE</u>	<u>BUDGETED</u>	<u>AMENDED</u>	<u>BUDGETED</u>
Capital Project		180,600.00		
Debt Serice Transfer		0.00	0.00	0.00
SubTotal		<b>180,600.00</b>	<b>0.00</b>	<b>0.00</b>

TWDB

DRINKING WATER 2005B FUND

<u>INCOME</u>	<u>CODE</u>	12/13 <u>BUDGETED</u>	12/13 <u>AMENDED</u>	13/14 <u>BUDGETED</u>
Interest Income		0.00	0.00	0.00
Grant Income		34,262.75		
SubTotal		<b>34,262.75</b>	<b>0.00</b>	<b>0.00</b>

<u>EXPENSE</u>	<u>CODE</u>	<u>BUDGETED</u>	<u>AMENDED</u>	<u>BUDGETED</u>
Capital Projects		34,262.75		
SubTotal		<b>34,262.75</b>	<b>0.00</b>	<b>0.00</b>

TWDB ARRA FUND

<u>INCOME</u>	<u>CODE</u>	12/13 <u>BUDGETED</u>	12/13 <u>AMENDED</u>	13/14 <u>BUDGETED</u>
Interest Income		0.00	0.00	0.00
Grant Income		36.65		
SubTotal		<b>36.65</b>	<b>0.00</b>	<b>0.00</b>

<u>EXPENSE</u>	<u>CODE</u>	<u>BUDGETED</u>	<u>AMENDED</u>	<u>BUDGETED</u>
Capital Projects		36.65		
SubTotal		<b>36.65</b>	<b>0.00</b>	<b>0.00</b>

**TWDB**

**CLEAN WATER 2012 FUND**

<u>INCOME</u>	<u>CODE</u>	12/13 <u>BUDGETED</u>	12/13 <u>AMENDED</u>	13/14 <u>BUDGETED</u>
Grant Income		0.00	0.00	0.00
SubTotal		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<u>EXPENSE</u>	<u>CODE</u>	<u>BUDGETED</u>	<u>AMENDED</u>	<u>BUDGETED</u>
Capital Projects		0.00	0.00	0.00
SubTotal		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**TWDB**

**DRINKING WATER 2012 FUND**

<u>INCOME</u>	<u>CODE</u>	12/13 <u>BUDGETED</u>	12/13 <u>AMENDED</u>	13/14 <u>BUDGETED</u>
Grant Income		0.00	0.00	0.00
SubTotal		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<u>EXPENSE</u>	<u>CODE</u>	<u>BUDGETED</u>	<u>AMENDED</u>	<u>BUDGETED</u>
Capital Projects		0.00	0.00	0.00
SubTotal		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**TxCDBG GRANT FUND**

<u>INCOME</u>	<u>CODE</u>	12/13 <u>BUDGETED</u>	12/13 <u>AMENDED</u>	13/14 <u>BUDGETED</u>
Interest Income		0.00	0.00	0.00
Grant Income		0.00	0.00	0.00
SubTotal		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<u>EXPENSE</u>	<u>CODE</u>	<u>BUDGETED</u>	<u>AMENDED</u>	<u>BUDGETED</u>
Grant Expense		0.00	0.00	0.00
SubTotal		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**FIRST STREET REPAIR**

<u>INCOME</u>	<u>CODE</u>	12/13 <u>BUDGETED</u>	12/13 <u>AMENDED</u>	13/14 <u>BUDGETED</u>
Interest Income		0.00	0.00	0.00
General Income		80,969.49		
SubTotal		<b>80,969.49</b>	<b>0.00</b>	<b>0.00</b>

<u>EXPENSE</u>	<u>CODE</u>	<u>BUDGETED</u>	<u>AMENDED</u>	<u>BUDGETED</u>
General Expense		80,969.49		
SubTotal		<b>80,969.49</b>	<b>0.00</b>	<b>0.00</b>

	12/13 <u>BUDGETED</u>	12/13 <u>AMENDED</u>	13/14 <u>REQUESTED</u>
GENERAL FUND REVENUES	2,680,601.00	2,458,073.50	2,363,603.00
GENERAL FUND EXPENDITURES	2,569,126.35	2,458,073.50	2,322,518.30
TOTAL GENERAL FUND (Contingency)	111,474.65	0.00	41,084.70
	12/13 <u>BUDGETED</u>	12/13 <u>AMENDED</u>	13/14 <u>BUDGETED</u>
WATER FUND REVENUES	2,680,113.00	2,292,819.00	2,226,229.00
WATER FUND EXPENDITURES	2,617,268.07	2,292,819.00	2,202,720.40
TOTAL WATER FUND (Contingency)	62,844.93	0.00	23,508.60
	12/13 <u>BUDGETED</u>	12/13 <u>AMENDED</u>	13/14 <u>BUDGETED</u>
TOTAL COMBINED REVENUES	5,360,714.00	4,750,892.50	4,589,832.00
TOTAL COMBINED EXPENDITURES	5,186,394.42	4,750,892.50	4,525,238.70
DIFFERENCE (Contingency)	174,319.58	0.00	64,593.30
	12/13 <u>BUDGETED</u>	12/13 <u>AMENDED</u>	13/14 <u>BUDGETED</u>
WATER REHAB FUND REVENUE	160,000.00	160,000.00	160,000.00
CARRY OVER REVENUE		239,369.91	78,975.00
WATER REHAB EXPENDITURES	160,000.00	361,437.15	136,739.50
WATER REHAB FUND BALANCE	0.00	78,975.80	23,260.50

FY 2013/2014