

STATE OF TEXAS  
COUNTY OF FALLS  
CITY OF MARLIN

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On this the 13th day of January 2015, the City Council of the City of Marlin, Texas convened in a **REGULAR SCHEDULED MEETING**, at 5:30pm, the same being open to the public and having been posted as prescribed in Local Government Code, Section 551.041 with the following members present to wit:

**ELECTED OFFICIALS**

Mayor Elizabeth Nelson  
Mayor Pro-Tem Henderson  
Rose Morin  
Cecil Sparks  
Billie Jean Scaggs  
Tommy Tate  
Douglas Porter

**STAFF**

Richard Fletcher, Interim City Manager  
Sandra Herring, City Secretary

1. Call to Order by Mayor Nelson @ 5:31pm.
2. Roll Call by Sandra Herring.
3. Certify Posting in accordance with State Law by Sandra Herring.
4. Invocation & Pledge by Billie Jean Scaggs and Tommy Tate.
5. Citizens Input: None.
6. Discussion and action on approval of minutes from November 18<sup>th</sup> and December 9<sup>th</sup>, 2014.

Councilmember Tate made motion to approve the minutes as presented.

Councilmember Scaggs seconded this motion and the motion carried as follows:

AYES: Councilmember Morin, Councilmember Sparks, Mayor Pro-Tem Henderson,  
Councilmember Scaggs, Councilmember Tate, Councilmember Porter, Mayor  
Nelson

NAYS: None.

7. Discussion and action on purchase of computer equipment for Municipal Court from the Court Technology Fund.

Judge Denton Lessman and IT representative Jack Henson were present to discuss with Council the proposed design for the updated computer and electronic process for the Municipal Court. The computer's software will not be supported by Microsoft in another few months and the hardware is not sufficient to move the court forward. The court's proposal is to go paperless by scanning documents and storing electronically. Also, adding a video viewer and screen display in the courtroom for in-car videos when necessary. Henson's proposal of equipment in the amount of \$ 9,954.58 is for the main equipment but may also need small items such as additional wiring, connectors, etc.

**Councilmember Tate made motion to approve Resolution No. 15-001 for the purchase of computer equipment from the Court Technology Fund.**

**Councilmember Sparks seconded this motion and the motion carried as follows:**

AYES: Councilmember Morin, Councilmember Sparks, Mayor Pro-Tem Henderson, Councilmember Scaggs, Councilmember Tate , Councilmember Porter, Mayor Nelson

NAYS: None.

**8. Discussion and action on purchasing new self-contained breathing apparatus (air packs) for Fire Department as provided in the 2014-2015 budget.**

Fire Chief Justin Parker and Sale Rep Danny Custer from Municipal Emergency Services were present to discuss with Council the need for new air packs. Chief Parker explained to the Council that they have certain air packs that exhausted their effective life. Some have failed testing and are unsafe to use and are over 10 years old. The older ones have electronic monitors that have been damaged by high heat fires and need to be decommissioned. The Fire Department has the ability to refill cylinders which save the city funds each year. The new packs will also be 8 lbs lighter than the older ones as well as better fitting on the waist line. Council was able to view the old air packs and the new air packs for comparison. Mr. Fletcher indicated that this was a budgeted expense and funds are available.

**Councilmember Tate made motion to approve the price quote from Municipal Emergency Services.**

**Councilmember Morin seconded this motion and the motion carried as follows:**

AYES: Councilmember Morin, Councilmember Sparks, Mayor Pro-Tem Henderson, Councilmember Scaggs, Councilmember Tate , Councilmember Porter, Mayor Nelson

NAYS: None.

**9. Discussion and action on request for financial participation in the renovation of the City of Waco Animal Shelter.**

The City of Waco has undertaken a campaign to raise about \$2 million to renovate the existing Waco Animal Shelter. Waco has asked the outlying cities that utilize the shelter to make contributions to these improvements based on their utilization of the facility during the past year. Of the fifteen communities that have contracts with the shelter, Marlin had the highest intake with a total of 283 animals. Waco has requested a contribution of \$48,969 to be paid over a three year period beginning with the 2015-2016 fiscal year.

Waco Assistant City Manager Wiley Stem addressed the Council and reviewed a set of images showing the existing facility and the proposed improvements. Mr. Stem also reviewed data showing the improvements that have been made in the rate of live exits from 33% in 2012 to over 83% in 2014. Mr. Fletcher reported that the City of Waco had agreed to allow the contribution to be paid out over a period of five years, rather than the requested three years, at the City of Marlin's option.

Councilmember Tate made motion to contribute \$48,969 to defray the costs of improvements to the Waco Animal Shelter to be paid as a monthly surcharge on the animal shelter bill beginning with Fiscal Year 2015-2016.

Councilmember Morin seconded this motion and the motion carried as follows:

AYES: Councilmember Morin, Councilmember Sparks, Mayor Pro-Tem Henderson, Councilmember Scaggs, Councilmember Tate , Councilmember Porter, Mayor Nelson

NAYS: None

**10. Discussion and action on enforcement of City Ordinances and Deed Restrictions at Hillcrest Cemetery.**

Mr. Fletcher indicated to Council that the City has received many calls about the growing concern of the condition of the graves at Hillcrest Cemetery. There are deed restrictions in place intended to prevent such “decorations” at the gravesites. It makes it almost impossible for the ground crews to maintain the property in an efficient manner. There are items such as bricks, benches, concrete statues, fencing, rocks, etc. Mr. Fletcher is asking Council if they want to pursue the delicate enforcement of these deed restrictions and if Council is prepared to back that enforcement. Council concurred and asked Mr. Fletcher to move forward.

No Council action necessary.

**11. Discussion and action on adjusting Temporary Water Service Rates.**

Mr. Fletcher indicated that temporary water rates have not been increased since 2008 and those increases should be done together with any water rate increase.

Councilmember Tate made motion to approve Ordinance No. 15-002 approving the increase on the temporary water rates.

Councilmember Porter seconded this motion and the motion carried as follows:

AYES: Councilmember Morin, Councilmember Sparks, Mayor Pro-Tem Henderson, Councilmember Scaggs, Councilmember Tate , Councilmember Porter, Mayor Nelson

NAYS: None

**12. Future Agenda Items.**

**13. Adjourn.**

Councilmember Sparks made motion to adjourn.

Councilmember Tate seconded this motion and the motion carried as follows:

AYES: Councilmember Morin, Councilmember Sparks, Mayor Pro-Tem Henderson, Councilmember Scaggs, Councilmember Tate , Councilmember Porter, Mayor Nelson

NAYS: None

PASSED AND APPROVED ON THIS THE 10TH DAY OF FEBRUARY, 2015.



*Elizabeth Nelson*  
Elizabeth Nelson, Mayor

*Sandra Herring*  
Sandra Herring, City Secretary