

On this the 9th day of June, 2015, the City Council of the City of Marlin, Texas convened in a REGULAR SCHEDULED MEETING, at 5:30pm, the same being open to the public and having been posted as prescribed in Local Government Code, Section 551.041 with the following members present to wit:

**ELECTED OFFICIALS**

Mayor Elizabeth Nelson  
Mayor Pro-Tem Henderson  
Rose Morin  
Neddie Moore  
Billie Jean Scaggs  
Norman Erskine  
Douglas Porter

**STAFF**

Deck Shaver, Interim City Manager  
Sandra Herring, City Secretary

1. **Call to Order by Mayor Nelson @ 5:30pm.**
2. **Roll Call by Sandra Herring.**
3. **Certify Posting in accordance with State Law by Sandra Herring.**
4. **Invocation by Neddie Moore & Pledge by Norman Erskine.**
5. **Citizens Input:** Brenda Harris, 709 Bennett St.- Has lived at that address for 42 years and is tired and disgusted at the overgrowth and drainage issues in south Marlin and the answers to her complaints is always "we are looking into it". It is time for something to be done to address these issues.  
Juliet Evans, 720 Bryden St.- owns property on Falls St. and it floods due to the drainage problems in that area.

6. **Approval of minutes from May 12<sup>th</sup> and May 19<sup>th</sup>, 2015. Correction noted. Councilmember Erskine made motion to approve the minutes with corrections.**

**Mayor Pro-Tem Henderson seconded this motion and the motion carried as follows:**

AYES: Councilmember Morin, Councilmember Moore, Mayor Pro-Tem Henderson, Councilmember Scaggs, Councilmember Erskine, Councilmember Porter, Mayor Nelson.

NAYS: None.

**7. Presentation, discussion and acceptance of FY 13/14 Audit.**

Frank Steele from Anderson, Marx and Bohls was present and lead the presentation. Mr. Steele indicated that the City has received a non-qualified opinion same as the last 3 years. Mr. Steele indicates that he has seen improvement in the overall financial structure of the City but still hesitates due to the condition of the economy. Right now Marlin is holding it's own. There are many city's in much worst state than Marlin. The City's combined net position on financial statement was \$12,057,354 at September 30, 2014. The City's primary government expenses on the financial statement were \$155,845 less than the \$6,086,715 generated in taxes and other revenues for all activities. The City's programs on financial statement increased \$195,869 from last year. An increase in sanitation outlays accounted for much of this. The general fund reported a general fund balance this year on financial statement of \$311,081. The City began the current year with a general fund balance in the amount of \$213,070. Mr. Steele indicated that overtime, increases or decreases in the City's net position are an indicator of whether its financial health is improving or deteriorating, respectively. To assess the overall health of the City, one needs to consider additional nonfinancial factors such as changes in the City's tax base.

**8. Discussion and action on acceptance of Falls County Appraisal District 2016 Budget.**

**9. Discussion and action on request for nomination to the Falls County Appraisal District Board of Directors.**

**Councilmember Erskine made motion to submit Leo Green's name on behalf of the City.**

**Councilmember Morin seconded this motion and the motion carried as follows:**

AYES: Councilmember Morin, Councilmember Moore, Mayor Pro-Tem Henderson, Councilmember Scaggs, Councilmember Erskine, Councilmember Porter, Mayor Nelson.

NAYS: None.

**10. Discussion and action on Engineering Matters including KSA Engineering report on status of water and wastewater system construction projects, water system operation, Hobby Tower Rehabilitation, KSA Engineering proposal for engineering services for street and drainage improvements, and related matters.**

Alan Draper from KSA was present to address the Council. The update included status of water lines and water meter projects as well as lift stations and sewer line projects. The water line/water meter projects are approx.. 70% complete and the lift station and sewer line projects are approx.. 40% complete. He indicated that there were approx.. 500 meters connected to the system that were not being accounted for and should show a good return for the City. Discussion turned to the Hobby Tower and the much needed repairs as indicated in the TCEQ report. The Tower must be coated inside and replace the exterior paint. The existing paint must be tested for lead. Repair will be quite expensive if it determined to be lead paint. Discussion then turned to drainage and streets. Council discussed that the drainage issues effecting the entire city, mainly south Marlin must be addressed. The Council asked Mr. Draper for a rough estimate as to the cost of a drainage study. Mr. Draper indicated it could run as high as \$40,000 for detailed analysis. The Council indicated that that was very expensive and asked for just basic drainage study of south Marlin. The City has a fund which there is money from the First Street Project that was from a lawsuit when the first street drainage project failed. Mr. Draper indicated that a study of that area would run around \$15,000.

**Mayor Pro-Tem Henderson made motion to approve \$15,000 from the First Street Fund for a drainage study for south Marlin by KSA.**

**Councilmember Moore seconded this motion and the motion carried as follows:**

AYES: Councilmember Morin, Councilmember Moore, Mayor Pro-Tem Henderson, Councilmember Scaggs, Councilmember Erskine, Councilmember Porter, Mayor Nelson.

NAYS: None.

**11. Discussion and action on Resolution No. 15-015, appointing of members of a Hotel Occupancy Tax (HOT) Application Review Screening Board.**

The policy and procedures manual for the Hotel Occupancy Tax Use calls for a review screening board. The board consist of the Mayor, City Manager, two Mayor appointed councilmembers and two city council approved citizens. The Mayor appointed Mayor Pro-Tem Henderson and Councilmember Porter and the Council appointed Richard Henderson and Debra Levels McDavid Councilmember **Porter made motion to approve Resolution No. 15-015 as presented.**

**Mayor Pro-Tem Henderson seconded this motion and the motion carried as follows:**

AYES: Councilmember Morin, Councilmember Moore, Mayor Pro-Tem Henderson, Councilmember Scaggs, Councilmember Erskine, Councilmember Porter, Mayor Nelson.

NAYS: None.

**12. Discussion and action on Resolution No. 15-016, consideration of expense up to \$2700 for backup hardware as well as month to month service agreement.**

There was much discussion about the intricacies of the Marlin computer systems and network. A virtual server had been added to the system, and due to the lack of knowledge pertaining to that system, a hacker was able to encrypt the data making it unusable. Mr. Henson indicated that the system is now back online and safe from predators but an overall backup system is needed to ensure that the data is safe from any other interruptions.

**Councilmember Morin made motion to approve Resolution No. 15-016.**

**Councilmember Moore seconded this motion and the motion carried as follows:**

AYES: Councilmember Morin, Councilmember Moore, Mayor Pro-Tem Henderson, Councilmember Scaggs, Councilmember Erskine, Councilmember Porter, Mayor Nelson.

NAYS: None.

**13. Discussion and action on Personnel Matters: Consider setting an interview date for a potential Interim Public Works Director.**

**Councilmember Moore made motion to approve June 16<sup>th</sup> at 5:30pm.**

**Councilmember Morin seconded this motion and the motion carried as follows:**

AYES: Councilmember Morin, Councilmember Moore, Mayor Pro-Tem Henderson, Councilmember Scaggs, Councilmember Erskine, Councilmember Porter, Mayor Nelson.

NAYS: None.

**14. City Managers Report.**

**Informed the Council that he was still working TCEQ violation responses.**

**15. Future agenda items.**

Economic Development Committee,

**16. Adjourn.**

**Mayor Pro-Tem Henderson made motion to adjourn, all in favor said I:**

AYES: Councilmember Morin, Councilmember Moore, Mayor Pro-Tem Henderson, Councilmember Scaggs, Councilmember Erskine, Councilmember Porter, Mayor Nelson.

NAYS: None.

PASSED AND APPROVED ON THIS THE 14TH DAY OF JULY, 2015.



*Elizabeth Nelson*  
Elizabeth Nelson, Mayor

*Sandra Herring*  
Sandra Herring, City Secretary