



## CITY OF MARLIN JOB POSTING

**DATE:** August 2, 2017  
**JOB TITLE:** Police Captain  
**FLSA STATUS:** Non-Exempt, Full-Time

**SUMMARY:** The City of Marlin is seeking qualified and experienced applicants for Police Captain. This is a highly responsible, public-safety position and duties include but are not limited to the protection and wellbeing of the citizens of Marlin, enforcement of federal laws, state laws and city ordinances. Make arrests when applicable, respond to emergency situations when needed (including medical and fire calls), communicate well, work as a responsible team member and use critical thinking to problem solve.

The Police Captain is the second highest ranking command officer and reports directly to the Chief of Police. The Captain will be responsible for the day to day management and leadership of the Patrol and Investigation Division, which includes direct oversight of all operations and personnel assigned to the Patrol and Investigation Division. The Department consists of two sergeants, one detective, and seven patrol officers who are assigned to 12-hour shifts. In addition, the Patrol Captain will coordinate the training of all Police personnel and oversee fleet maintenance, the department's off-duty employment program, the mobile video recording and body camera recording systems, and the electronic citation writers.

**EDUCATION/EXPERIENCE/QUALIFICATIONS::** Applicants must have an Associates or Bachelor Degree in police science or associated field or equivalent; a valid Texas Driver's License; Intermediate Peace Officer License, TCLEOSE certification; at least four (4) years in law enforcement as a commanding officer ie: lieutenant, captain, or commander.

### Requirements

- \*Have impeccable integrity.
- Have excellent communication and interpersonal skills.
- \*Have excellent organizational and administrative skills.
- \*Have experience serving in diverse communities, working in an agency that emphasizes community policing.
- \*Have experience with the evidence and property room management.
- \*Have experience working with the media and making public presentations.
- \*Have experience conducting internal investigations and addressing citizen complaints.
- \*Have experience drafting departmental policies and procedures.
- \*Have experience participating in the hiring and staff development of employees.
- \*Have experience administering corrective action.
- \*Have experience working with and overseeing mobile video and body camera recording systems.
- Have a minimum of an Associates of Arts Degree in criminal justice, public administration, political science, or a related field.
- \*Have a minimum of 4 years supervisory experience at the rank of Sergeant or Lieutenant or above in a municipal or county law enforcement agency in Texas.
- \*Have a minimum of 10 years sworn law enforcement experience with the majority of the time in an agency in Texas.

### Preferred

- \*Experience with COPsync.
- \*Graduate of an advanced supervisory or command course, such as the Law Enforcement Management Institute at Sam Houston State University, The Institute for Law Enforcement Administration in Plano, Texas, the FBI's National Academy, or a similar program.

\*\*Salary is DOQ plus benefits package, including health and vision insurance, life insurance, TMRS retirement (2:1 match ratio), paid holidays\*\*

### Application Process

You may request an application from the City of Marlin Human Resource Department or Apply Online at [www.marlintx.net](http://www.marlintx.net).

*Submit All Applications & Resumes to the Human Resource Department.*

101 Fortune Street, Marlin, Texas 76661, or call (254) 883-1450.

[citysecretary@marlintx.net](mailto:citysecretary@marlintx.net)