

INVITATION TO BID

By order of the City Council of the City of Marlin, Texas, sealed bids will be received for the

CITY TOURISM BUILDING REMODEL

Bids must be submitted on this form. Each bid shall be placed in a separate sealed envelope, manually signed in ink by a person having the authority to bind his firm in a contract and clearly marked on the outside as outlined below.

It is understood that the City Council of the City of Marlin reserves the right to reject any and/or all bids for any or all items covered in this bid request and to waive informalities on defects in bids or to accept such bids as it shall deem to be in the best interest of the City of Marlin. All bids shall be in compliance with all rules, regulations, and provisions governing city depositories as set forth in the Civil Statutes of the State of Texas, Annotated.

SUBMISSION OF BIDS: Sealed bids shall be submitted to:

Alan Grindstaff
City Manager
Marlin City Hall
PO BOX 980
101 Fortune St.
Marlin, Texas 76661

ALL BIDS MUST BE RECEIVED NO LATER THAN 2PM, SEPTEMBER 29, 2017.

Bids submitted after the submission deadline shall be returned unopened and will be considered void and unacceptable.

Bids may be withdrawn at any time prior to the official opening. Alterations made before opening time must be initialed by Bidder guaranteeing authenticity. After the bid opening, bids may not be amended, altered, or withdrawn without the recommendation of the City Manager and the approval of the City of Marlin City Council.

The bids must be signed and notarized in compliance with Article 2367, Civil Statutes of the State of Texas, Annotated. Failure to sign and/or notarize this bid will be sufficient reason for its rejection.

Any questions concerning this BID should be directed to the City Manager at 254-883-1450.

CITY OF MARLIN

SPECIFICATIONS AND BID FORM FOR APPLICATION OR BID FOR TOURISM BUILDING REMODEL

I. Schedule of Events

Issue date of Bid-----August 29, 2017
Mandatory Pre-Bid Meeting at 10:00 am 279 Live Oak St., Marlin----September 22,
2017
Receipt of Proposal Due Closing Date-----September 22, 2017
Bid Opening 2:00 pm-----September 29,2017
Award Recommendations to City Council-----October 9, 2017

II. Contact Information:

City of Marlin
Alan Grindstaff
City Manager
101 Fortune Street
Marlin, TX 76661
254-883-1450

III. Bid Requirements for ALL Bidders:

- Bid Bond
- Construction Bond
- Attendance at Pre-Bid Meeting
- Proof of current general liability insurance
- Proof of workers compensation insurance
- Proof of current contractor's license
- Five (5) references
- General information of company

IV. Scope of Work for all Bidders:

Contractor shall furnish the necessary labor, equipment, materials, personal safety equipment to complete the remodeling and finishing of the building located at 279 Live Oak Street as follows: Note: This list is not all inclusive.

- Removing metal door and framing on the Northeast side of building
- Replacing door with matching brick
- Sandblasting the exterior brick
- Repointing brick

- Applying a clear seal coating to all exterior brick
- Reframing and placing a three (3) foot exterior door on the east side of the building where the existing door is
- Placing a three (3) foot exterior door on the front of the building
- Paint interior walls with KILZ or equivalent, to stop future mold and mildew
- Frame interior walls up to the rafters
- The East interior wall is to be 2x6 framing, others should be 2x4
- Reattach roof rafter on east side wall to the brick wall
- Repair beams on roof rafters
- Place joist hangers on all roof rafters that are without one
- Redo electric to include outside outlets on the roof for Christmas lights
- Interior electrical
- Power and computer compatible line for Front exterior LED sign
- Power and computer compatible line for exterior upper east wall LED sign
- Install LED lights for the interior lighting
- Spray fire resistant foam insulation in all walls and the ceiling rafters
- Build a wheelchair handicapped accessible restroom in the rear of the building
- Build a storage closet next to the restroom with electrical panel accessibility
- Use ceramic tile for the entire floor
- Sheetrock the walls and the ceiling
- Prime and paint the interior
- The front exterior will be painted
- Install an instant water heater for the vanity sink
- Install an appropriate cost-efficient heating and air conditioning system

V. Option A

A 60” Wide by 20” High LED double sided sign, with day and night visual acuity, attached to the center front going over the sidewalk.

VI. Option B

A 15’ Wide by 3’ High LED sign, with day and night visual acuity, attached on the east side of the building from approximately the front corner going north. From the top of the wall down.

VII. Billing Requirements for accepted proposal:

- Billing will be done on a monthly basis. (e-mailed acceptable)
- Photo documentation of work performed required. (e-mailed acceptable)

VIII. Bid Form:

In bidding on the right to contract with the City of Marlin to act as City Tourism Building Remodel Contractor, the following information should be included in the

application or bid. All bids must be submitted on this form.

BID FORM

Project: Tourism Building Remodel

Company Name: _____

Address: _____

Contact Person: _____

Phone Number: _____ E-mail: _____

PRICE

- A. I/we propose to furnish all labor and materials required for the above Project and to construct the Project in strict conformity with all plans, Invitation to Bid, other specifications and drawings provided by the Project Owner and all laws, statutes, ordinances, rules, or regulations of any governmental agencies or public authorities relating to the project for the sum of \$_____.

- B. Option A: A 60” Wide by 20” High LED double sided sign, with day and night visual acuity, attached to the center front going over the sidewalk. \$_____

- C. Option B: A 15’ Wide by 3’ High LED sign, with day and night visual acuity, attached on the east side of the building from approximately the front corner going north. From the top of the wall down. \$_____

EXAMINATIONS AND INVESTIGATIONS

I acknowledge that I have performed the following:

- Carefully examined the specifications for the Project as provided
- Carefully examined all documents issued in connection with the Project
- Examined the job site on which the Project is to be constructed
- Determined to my own satisfaction all conditions or limitations that exist or that may arise affecting the Project and all difficulties that may be encountered in the Project.
- Made this bid on the basis of the above examinations, inspections, and determinations, and not on the basis of any representations or promises made to me by any Marlin City official or employee.

SUBMISSION OF SECURITY

The following documents are attached and incorporated to this Bid Form:

- Bid Bond
- Construction Bond
- Proof of Licensing
- Proof of Insurance

Bidders Signature

Date

Bidders Printed Name

Bidders Company Name: _____

Bidders Address: _____

Bidders Contact Number: _____

Bidders E-mail Address: _____